

**Park District of Franklin Park
Board of Park Commissioners
Regular Board Meeting
Tuesday, December 17, 2024; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

President Vonesh called the meeting to order at 7:15 p.m.

Roll Call

Physically Present: Commissioner Mark K. White, AnneMarie Casas, Michael Vonesh, Susan E. O'Connell and Joseph E. Zinga.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Carla Deak, Ice Arena Manager; and Thomas Hoffman, Attorney.

Absent: Catherine Saponieri, Marketing & Communications Manager.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Recess for Public Comment at 7:16 p.m.

President Vonesh recessed for Public Comment at 7:16 p.m.

Reconvene at 7:17 p.m.

President Vonesh reconvened at 7:17 p.m.

Presentation / Approval of the Regular and Closed Board Meeting Minutes dated November 26, 2024

Motion #1 by Commissioner Casas, second by Commissioner O'Connell to approve the Regular and Closed Board Meeting Minutes dated November 26, 2024.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes; O'Connell, yes; Zinga, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated November, 2024 in the amount of \$199,383.18

Motion #2 by Commissioner O'Connell, second by Commissioner Zinga to approve the November, 2024 Manual Bill Listing in the amount of \$199,383.18.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated December, 2024 in the amount of \$39,137.37
Motion #3 by Commissioner Casas, second by Commissioner White to approve the December, 2024 System Bill Listing in the amount of \$39,137.37.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes; Casas, yes. Motion carried.

Correspondence

There was no correspondence.

Reports of Officers and Commissioners

Commissioner O'Connell thanked everyone for the wonderful time at the Holiday Party. The food and entertainment was nice. All the table decorations were very nice and the lights decorations throughout the district look nice.

Commissioner Casas was very nice to see the younger staff at the holiday party and enjoy themselves.

Commissioner Zinga also commented that the Holiday Party was very nice, and food was good.

Commissioner White also commented that the Holiday Party was very nice.

President Vonesh thanked staff for their work on the Holiday Party, it was very nice. The Park District has had a good year, and he thanked staff for making their job easy for them.

Staff Reports:

Director

Director LoCascio shared the Park District was awarded the OSLAD Grant for \$255,000.

Director LoCascio reminded the Board that the Leyden High School 100th Year Gala on February 6 at 6:00 p.m. Let us know if you can attend.

Superintendent of Finance/Technology

Main focus has been trying to get the audit done. A discussion was held regarding the new Busey Bank investments.

Superintendent of Recreation

Superintendent Visteen reported we had our first Holiday Train Express Event this past weekend. Received lots of compliments.

Ice Arena Manager

Manager Deak reported that the Holiday Ice Show went very well with amazing attendance numbers which was nice to see. Anne and Sarah did an amazing job.

Superintendent of Parks

Superintendent Wick reported that the first session of archery ended with eight participants. Next session we added intermediate class and an adult class.

The Sustainability Committee collaborated with the Social Committee to compost the Holiday Party food. Candy wrappers were recycled for Halloween, and used bows and ribbons will be recycled for Christmas. The Board said good job.

Marketing & Communication Manager

Not in attendance. Nothing to add to her report.

WSSRA

Jan Arnold will be take over as the chair. Director LoCascio will still Chair the Policy Committee. River Grove joins in 2025.

Unfinished Business

Solar Project

Motion #4 by Commissioner O’Connell, second by Commissioner Casas to authorize the Director to execute and deliver the AIA A-133 2019 Construction Manager agreement with General Energy as presented in connection with the Facility Solar Panel Project.

Attorney Hoffman and PDRMA have reviewed the agreement. Project start date is May of 2025.

Roll Call Vote: Commissioners O’Connell, yes; Zinga, yes; White, yes; Casas, yes; Vonesh, yes. Motion carried.

Personnel Policy Updates – Sections 9 and 10

Motion #5 by Commissioner Casas, second by Commissioner Zinga to approve Personnel Policy Updates to Sections 9 and 10, as recommended by staff.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Casas, yes; Vonesh, yes; O’Connell, yes. Motion carried.

Miscellaneous Projects

Director LoCascio reported that we still have been contact with Rocco Castellano regarding the Pool Pump, North Park driveway and the elevator. Still looking at the Ice Arena Bathrooms and Studio Wall.

New Business:

Tax Levy

Motion #6 by Commissioner White, second by Commissioner Zinga to adopt Ordinance #24-25-3/O, for the levy and assessment of taxes for the fiscal year beginning May 1, 2024 & ending April 30, 2025.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes; O’Connell, yes; Zinga, yes. Motion carried.

WSSRA Appointments

Motion #7 by Commissioner Casas, second by Commissioner White to appointment Daniel LoCascio as the Regular Representative, and Liz Visteen as the alternate to the WSSRA Board of Directors for the Park District of Franklin Park for 2025.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O’Connell, yes; Zinga, yes; White, yes. Motion carried.

Vacation Days Carryover

Motion #8 by Commissioner O’Connell, second by Commissioner Casas to approve Carryover Vacation Days for Employees presented by the Director for 2024, to be used by February 14, 2025 per Personnel Policy Section 3.2 Vacation Accumulation.

Commissioner White suggested changing the policy that the days will carryover and don’t need the Boards approval.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; Zinga, yes; White, yes; Casas, yes. Motion carried.

Attorney Thomas Hoffman Contract

Motion #9 by Commissioner Casas, second by Commissioner Zinga to approve the 2025 contract for services for Attorney Thomas Hoffman.

Roll Call Vote: Commissioners O’Connell, yes; Zinga, yes; White, yes; Casas, yes; Vonesh, yes. Motion carried.

Required Signatures

Manager Laskowski received the required signatures.

Adjourn at 7:45 p.m.

Motion #12 by Commissioner White, second by Commissioner O’Connell to adjourn at 7:45 p.m.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Casas, yes; Vonesh, yes; O’Connell, yes. Motion carried.

Joseph E. Zinga, Secretary