

**Park District of Franklin Park
Board of Park Commissioners
Regular Board Meeting
Tuesday, November 26, 2024; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

President Vonesh called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioner Mark K. White, AnneMarie Casas, Michael Vonesh, Susan E. O'Connell and Joseph E. Zinga.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks (arrived at 7:50 p.m.); Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Carla Deak, Ice Arena Manager; and Thomas Hoffman, Attorney.
Also Present: Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Recess for Public Comment at 7:01 p.m.

President Vonesh recessed for Public Comment at 7:01 p.m.

Reconvene at 7:02 p.m.

President Vonesh reconvened at 7:02 p.m.

Presentation / Approval of the Regular and Closed Board Meeting Minutes dated October 22, 2024

Motion #1 by Commissioner O'Connell, second by Commissioner Casas to approve the Regular and Closed Board Meeting Minutes dated October 22, 2024.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes; O'Connell, yes; Zinga, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated October, 2024 in the amount of \$317,143.68

Motion #2 by Commissioner O'Connell, second by Commissioner Zinga to approve the October, 2024 Manual Bill Listing in the amount of \$317,143.68.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated November, 2024 in the amount of \$75,414.73
Motion #3 by Commissioner Casas, second by Commissioner O’Connell to approve the November, 2024 System Bill Listing in the amount of \$75,414.73.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; Zinga, yes; White, yes; Casas, yes. Motion carried.

Correspondence

No Correspondence.

Reports of Officers and Commissioners

Commissioner O’Connell commented that outside decorations are very nice. The Winter Brochure is very nice and finally it has great pictures of North Park. The gazebo looks very nice.

Commissioner Casas attended the Barrel Buster Speed Skating competition. Starr Blades just got back from Kalamazoo took first place. Franklin Holiday Ice Show.

Commissioner White saw Archery Class and the kids looked like they were enjoying themselves safely. He enjoyed helping with the Pumpkin Smash, he had a lot of fun. Jen Costa thanked him for helping.

President Vonesh echoed comments. Thanked staff for a great job.

Staff Reports:

Director

Director LoCascio presented Commissioner O’Connell with 25th Anniversary plaque, Commissioner Vonesh 20th Anniversary in 2021 and Commissioner Zinga 30th Anniversary in 2023 from IAPD.

The Federal Overtime Rule not being passed is a big help to us. The Paid Leave for Work Act also benefits us falling under the Village’s exemption. A discussion was held.

Marketing & Communication Manager

Manager Saponieri presented the 2024 Sponsorship Overview Report. We generated \$23, 216 in cash and \$6,350 in in-kind which puts us at a total of \$29,566.

The 2025 Sponsorship & Advertising Packet was presented to the Board.

Manager Saponieri is preparing for the 2025 Agency Showcase for IPRA Conference. We will be submitting in the following categories: Print Brochure, Website, Long Form Content, and Logo Design.

Manager Saponieri and Matt Renta are working on the Ice Arena 50th Anniversary Long Form Video. This will be a 10 minute video with interviews and footage from the anniversary event.

The Winter Spring 2025 Brochure was delivered to residents.

Superintendent of Finance/Technology

Superintendent Bersani shared that we received our GFOA Award for our 2022-2023 audit.

She explained how the Park District has allocated its Funds between our LPL Investment Account and newly established Busey Wealth Management Account, all compliant with the IL Public Investments Act.

Superintendent of Recreation

Superintendent Visteen highlighted the Recreation Report.

Ice Arena Manager

Manager Deak reported staff is getting ready for the Holiday Ice Show. Skaters will be rehearsing over Thanksgiving weekend.

Fusion is having their Annual Blanket making day this Friday and will donate all blankets they make to the UIC Children's Hospital in memory of Mason Orchard.

Holiday Ice Show run thru, photo day and dress rehearsal are scheduled for next week with shows scheduled on Saturday, December 7 at 4:30 p.m. and Sunday, December 8 at 3:00 p.m.

Fall Skating classes ended last week and the Winter session starts this week and next week due to the holiday. We anticipate increased participation as the colder weather gets people thinking about ice sports.

Superintendent of Parks

Superintendent Wick reported that Parks staff is getting caught up on raking leaves and ready for snow.

Park Services Assistant Costa reported on the process of eliminating the mites that attacked our bee hives. We are doing a treatment and they are looking good. We are hoping for the best.

WSSRA

Director LoCascio reported that River Grove will be joining WSSRA January 1, 2025.

Unfinished Business

Ice Arena/Pool Roof Replacement

Motion #4 by Commissioner White, second by Commissioner Casas to approve Payout #6 to WB Olson, Inc., in the amount of \$45,543; for Ice Arena Roof Replacement final payment.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes; Casas, yes; Vonesh, yes. Motion carried.

Personnel Policy Updates – Section 9 and 10

The Board received Sections 9 and 10 of the Personnel Policy for their review, and adoption at the December Board meeting.

IAPD/IPRA State Conference January 23-26, 2025

Manager Laskowski has registered the Board for the Conference.

Park District of Franklin Park Staff / Commissioners Christmas Party, December 13 at the Centre at North Park

Please RSVP if you have not. A fun evening is planned.

Conduct Ordinance

Motion #5 by Commissioner O'Connell, second by Commissioner Casas to approve the Conduct Ordinance, as presented by staff, with changes as noted.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Casas, yes; Vonesh, yes; O'Connell, yes. Motion carried.

Solar Project

Processing of finalizing contracts and will have for December Board Meeting.

New Business:

Resolution #24-25-4/R

Motion #6 by Commissioner Casas, second by Commissioner White to adopt Resolution #24-25-4/R, a Resolution Pursuant to Section 8 of the Local Government Professional Services Selection Act / W T Group.

Director LoCascio and Superintendent Wick reviewed the Pool on Pacific Pump Replacement Project.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes; O'Connell, yes; Zinga, yes. Motion carried.

Resolution 24-25-5/R

Motion #7 by Commissioner O'Connell, second by Commissioner Casas to adopt Resolution #24-25-5/R, a Resolution Pursuant to Section 8 of the Local Government Professional Services Selection Act / Novotny Engineering.

Director LoCascio and Superintendent Wick reviewed the North Park Center Service Center Drive Renovation Project.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes. Motion carried.

Resolution 24-25-6/R

Motion #8 by Commissioner Casas, second by Commissioner Zinga to adopt Resolution #24-25-6/R, a Resolution Determining the Amounts of Money Exclusive of Levies for Debt Service and Election Costs Estimated to be Necessary to be Raised by Taxation Pursuant to the Proposed Levy of the Park District of Franklin Park for the Levy Year 2024.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes; Casas, yes. Motion carried.

Suggested Motions

No suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Personnel 2(c)1

Motion #9 by Commissioner O'Connell, second by Commissioner Zinga to enter into Closed Session at p.m. to discuss Personnel 2(c)1.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes; Casas, yes; Vonesh, yes. Motion carried.

Rise Out of Closed Session

Motion #10 by Commissioner Casas, second by Commissioner Zinga to rise out of Closed Session at 8:54 p.m.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Casas, yes; Vonesh, yes; O’Connell, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

No action needed.

Adjourn at 8:55 p.m.

Motion #11 by Commissioner White, second by Commissioner Zinga to adjourn at 8:55 p.m.

Roll Call Vote: Commissioners White, yes; Casas, yes; Vonesh, yes; O’Connell, yes; Zinga, yes. Motion carried.

Joseph E. Zinga, Secretary