

**Park District of Franklin Park
Board of Park Commissioners
Special Board Meeting
Tuesday, July 30, 2024; 7:00 p.m.
North Park
10040 Addison Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

President Vonesh called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White and Susan E. O’Connell.

Absent: Commissioner AnneMarie Casas and Joseph E. Zinga.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Brandon Niedziela, Hockey Director and Thomas Hoffman, Attorney.

Absent: Carla Deak, Ice Arena Manager;

Also Present: Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no additions, corrections and deletions to the Agenda.

Recess for Public Comment at 7:01 p.m.

President Vonesh recessed for Public Comment at 7:01p.m.

Reconvene at 7:02 p.m.

President Vonesh reconvened at 7:02 p.m.

Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2024-2025

President Vonesh called to order the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2024-2025.

Acting Secretary O’Connell called the Roll for the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2024-2025

Physically Present: Commissioners Mark K. White, Michael A. Vonesh and Susan E. O’Connell.

Absent: Commissioner AnneMarie Casas and Joseph E. Zinga.

Acting Secretary O’Connell stated that the Park Board will now hold a public hearing on the 2024-2025 Annual Budget & Appropriation Ordinance for the Park District of Franklin Park.

Acting Secretary O’Connell stated that all persons desiring to be heard will now have an opportunity to present written or oral testimony with respect to the 2024-2025 Annual Budget & Appropriation Ordinance.

Acting Secretary O'Connell asked if there were any written or oral comments from the Commissioners? There were none.

Acting Secretary O'Connell asked if there were any written or oral comments from the Public? There were none.

Adjourn Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2024-2025

Motion #1 by Commissioner O'Connell, second by Commissioner White to adjourn the Public Hearing for the combined Annual Budget and Appropriation Ordinance for fiscal year 2024-2025.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Adoption of Ordinance #24-25-1/O - Annual Budget & Appropriation Ordinance for Fiscal Year 2024-2025

Motion #2 by Commissioner White, second by Commissioner O'Connell to adopt Ordinance #24-25-1/O, an Ordinance making a combined Annual Budget and Appropriation of Funds for the Park District of Franklin Park, Cook County, Illinois for the fiscal year beginning on the 1st day of May, 2024 and ending on the 30th day of April, 2025.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Presentation / Approval of the Regular and Closed Board Meeting Minutes dated June 25, 2024

RESCINDED - Motion #3 by Commissioner O'Connell, second by Commissioner White to approve the Regular and Closed Board Meeting Minutes dated June 25, 2024.

President Vonesh would like added to the minutes that he questioned the communication at North Park.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O'Connell, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated June, 2024 in the amount of \$448,237.32

RESCINDED - Motion #4 by Commissioner White, second by Commissioner O'Connell to approve the June, 2024 Manual Bill Listing in the amount of \$448,237.32.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of System Bill Listing dated July, 2024 in the amount of \$103,005.51

Motion #5 by Commissioner O'Connell, second by Commissioner White to approve the July, 2024 System Bill Listing in the amount of \$103,005.51.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

It was determined that the Bill Listings that were reviewed were from June and July of 2023. Manager Laskowski will provide the Board with the June and July of 2024 Bill Listings to be reviewed later in the meeting.

Correspondence

No correspondence.

Reports of Officers and Commissioners

Commissioner O'Connell thanked staff that worked hard to clean up after the storm.

Staff Reports:

Director

Director LoCascio shared the new candidate filing timelines by the State Board of Elections for the 2025.

Superintendent of Finance/Technology

Superintendent Bersani discussed prepping for the audit. A discussion was held regarding James Park water bill costing more than prior months in June due to increased average temperatures and less average monthly rain during June.

Superintendent of Recreation

Superintendent Visteen highlighted her monthly report.

Ice Arena Manager (by Brandon Niedziela)

Hockey Director Niedziela reported that both figure skating and hockey camps are coming to an end this Friday, with very good numbers all summer! The Adult Hockey League Championship is tonight. The ice arena compressors are planned to be shut off on Saturday evening for the month of August. During that month staff will deep clean, paint, and repair anything needed in the building. Solar Panels will be installed and possible bathroom remodeling. Hopefully everything goes according to plan and is ready to go for the 50th anniversary September 7.

Superintendent of Parks

Superintendent Wick reported 30 cubic yards of tree branches were hauled away from storm damage. Davey Tree was needed to remove branches Championship and North Park.

Parks staff are mulching and cleaning up parks. Several Parks staff have been on vacation.

Marketing & Communication Manager

Manager Saponieri reported that the Fall Brochure goes live digitally and is scheduled to be dropped off at the post office on Friday. We have 37 submissions for the Park Passport Adventure, a large increase after the last social push. Wrapping up sponsors for the Summer season events, including Movie in the Park and Touch a Truck. We are starting to shift our focus to sponsors for Pumpkin Fest. The new website launches tomorrow. Anthony and Nick from Antlur did a great job on the overall design and ActiveNet integration. I've met with customer service staff to make sure they are familiar with the navigation and how to direct patrons throughout the site.

WSSRA

Director LoCascio reported that there is a meeting scheduled tomorrow morning. Discussions regarding River Grove joining the consortium are being held.

WSSRA Director Birko will be at our August Board Meeting.

Unfinished Business

Ice Arena & North Park Window/Door Replacement Project

Motion #6 by Commissioner O’Connell, second by Commissioner White to approve Payout #11 to WB Olson, Inc., in the amount of \$11,782 as the final payment.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; White, yes. Motion carried.

CNN

Attorney Hoffman has communicated with CNN’s attorney regarding proposed edits that Attorney Hoffman recommended regarding lease / licensing wording regarding tax responsibility. They are not on board to change the wording and tax language. The Board feels that if they are not willing to make the changes recommended we won’t have a deal; we need to protect the Park District.

Ice Arena Roof Replacement, Locker / Bathroom Renovations

Motion #7 by Commissioner White, second by Commissioner O’Connell to approve Payout #1

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

Motion #8 by Commissioner O’Connell, second by Commissioner White to approve Payout #2 to WB Olson, Inc., in the amount of \$16,591; leaving a balance to finish, plus retainage in the amount of \$824,357.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; White, yes. Motion carried.

Service Center Renovation

Nothing to report.

Solar Panels

Working on specifications and making sure we have the right equipment.

Personnel Policy Updates – Sections 5 and 6

Motion #9 by Commissioner O’Connell, second by Commissioner White to approve the Personnel Policy Updates to Section 5 and 6, as presented by staff with corrections as noted.

Roll Call Vote: Commissioners White, yes; O’Connell, yes; Vonesh, yes. Motion carried.

NRPA Conference, Atlanta, Georgia – October 8-10, 2024

Please let Manager Laskowski know if you will be attending by the end of the week.

Maple Property

Motion #10 by Commissioner O’Connell, second by Commissioner White to approve Resolution #24-25-3/R – A Resolution of Authorization for the OSLAD Grant Program for Garden Park.

Director LoCascio explained this is a standard form to apply for OSLAD Grant for purchasing. It is a matching 50/50 grant. We will also have an appraisal done as part of the application process. This grant is only for the purchase of the property.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

New Business:

There was no New Business.

Presentation / Approval of System Bill Listing dated July, 2024 in the amount of \$103,005.51

RESCIND – Motion #11 by Commissioner White, second by Commissioner O’Connell to rescind Motion #5 approving the July, 2024 System Bill Listing in the amount of \$131,993.91.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O’Connell, yes. Motion carried.

Motion #12 by Commissioner White, second by Commissioner O’Connell to approve the July, 2024 System Bill Listing in the amount of \$103,005.51.

The July, 2024 System Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; O’Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated June, 2024 in the amount of \$268,168.17

RESCIND – Motion #13 by Commissioner White, second by Commissioner O’Connell to rescind Motion #4 approving the June, 2024 Manual Bill Listing in the amount of \$448,237.32.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

Motion #14 by Commissioner White, second by Commissioner O’Connell to approve the June, 2024 Manual Bill Listing in the amount of \$268,168.17.

The June, 2024 Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O’Connell, yes. Motion carried.

Required Signatures

Manager Laskowski received the required Signatures.

Closed Session to discuss Personnel 2(c)1

Motion #15 by Commissioner O’Connell, second by Commissioner White to enter into Closed Session at 7:48 p.m. to discuss Personnel 2(c)1.

Roll Call Vote: Commissioners White, yes; O’Connell, yes; Vonesh, yes. Motion carried.

Rise Out of Closed Session

Motion #16 by Commissioner White, second by Commissioner O’Connell to rise out of Closed Session at 8:05 p.m.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

Adjourn at 8:15 p.m.

Motion #17 by Commissioner White, second by Commissioner O’Connell to adjourn at 8:15 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; O’Connell, yes. Motion carried.

Joseph E. Zinga, Secretary