

**Park District of Franklin Park  
Board of Park Commissioners  
Regular Monthly Board Meeting  
Tuesday, June 25, 2024; 7:00 p.m.  
North Park  
10040 Addison Avenue  
Franklin Park, Illinois 60131  
MINUTES**

**Call to Order at 7:03 p.m.**

President Vonesh called the meeting to order at 7:03 p.m.

**Roll Call**

Physically Present: Commissioners Mark K. White, Michael A. Vonesh, Susan E. O'Connell and Joseph E. Zinga.

Absent: Commissioner AnneMarie Casas.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Carla Deak, Ice Arena Manager; and Thomas Hoffman, Attorney.

Absent: Liz Visteen, Superintendent of Recreation.

Also Present: Matt Hurtado, Recreation Intern; Jennifer Costa, Parks Services Assistant; Tony Jaswal, GEC and Jim Belden, Belden Energy Solutions

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions, Corrections and Deletions to the Agenda**

Park Field Names was added to New Business.

**Recess for Public Comment at 7:04 p.m.**

President Vonesh recessed for Public Comment at 7:04 p.m.

**Reconvene at 7:04 p.m.**

President Vonesh reconvened at 7:04 p.m.

**Presentation / Approval of the Regular and Closed Board Meeting Minutes dated May 28, 2024**

Motion #1 by Commissioner White, second by Commissioner O'Connell to approve the Regular and Closed Board Meeting Minutes dated May 28, 2024.

Roll Call Vote: Commissioners White, yes; Vonesh, yes; O'Connell, yes; Zinga, yes. Motion carried.

**Presentation / Approval of Manual Bill Listing dated May, 2024 in the amount of \$293,581.18**

Motion #2 by Commissioner O'Connell, second by Commissioner White to approve the May, 2024 Manual Bill Listing in the amount of \$293,581.18.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes. Motion carried.

**Presentation / Approval of System Bill Listing dated June, 2024 in the amount of \$127,065.22**  
Motion #3 by Commissioner O’Connell, second by Commissioner Zinga to approve the June, 2024 System Bill Listing in the amount of \$127,065.22.

The System Bill Listing was reviewed. Manager Saponieri and Director LoCascio explained the Placer Program that the District will be utilizing. A discussion was held regarding the water meters throughout the District.

Roll Call Vote: Commissioners O’Connell, yes; Zinga, yes; White, yes; Vonesh, yes. Motion carried.

### **Correspondence**

No correspondence.

### **Solar Panel Project Management Presentation by Tony Jaswal from GEC and Jim Belden from Belden Energy Solutions**

Tony Jaswal from GEC and Jim Belden from Belden Energy Solutions presented the Solar Panel Project to the Board. A discussion was held. The Board thanked Tony and Jim.

### **Reports of Officers and Commissioners**

No reports were made by Officers and Commissioners.

### **Staff Report**

#### *Director*

Director LoCascio shared that we received a call from Norma Hernandez office wanting to coordinate a going back to school event at James Park.

Commissioner Zinga received a comment asking if a shade area can be made for adults at the Pool.

#### *Marketing & Communication Manager*

Manager Saponieri reported that they are preparing for the Park Party at Ruby Addison this Thursday. Invites were delivered to residents near the park. Expecting a good amount of people because of its popularity.

We had a great month for sponsorships. Davey Tree had a \$1,300 sponsorship, Greater Family Health had a \$1,800, and Nick & Bruno’s donated \$600 worth of pizza across all four Park Parties.

Manager Saponieri is meeting with Antlur on Friday to discuss any final updates for the website. Will contact recipients from the Spring website input survey for a focus group before the website launches.

Commissioner Zinga thanked Manager Saponieri for quickly addressing the music comment at the Pool on Facebook.

Manager Saponieri introduced Mauricio Hernandez, Marketing Intern to the Board. Mauricio is learning a lot from Manager Saponieri.

#### *Superintendent of Finance/Technology*

Superintendent Bersani discussed the revenue numbers being weighted higher or lower compared to prior year because of program start dates. She explained that all supervisors are furnished with the full May revenue and expense comparison by programs, as well as to-date in June. She explained how geo fencing was setup and how the kinks are being worked out, so camp staff can clock in while off network premise.

Commissioner Zinga asked about the decreased revenue at the Ice Arena and North Park. President Vonesh questioned the communication at North Park. A discussion was held regarding answering calls at North Park and how they are routed. Commissioner White does not like that callers are being told to email the Manager, he personally prefers personal contact and communication should be what the customer prefers. The Board would like the North Park facility promoted more.

*Superintendent of Recreation*

A discussion was held regarding the Proposed North Park Banquet Hall Package increases. Director LoCascio reported that the goal is to bring rentals in for Fridays and Sundays.

*Ice Arena Manager*

Manager Deak reported that the building is busy with camps, classes and clinics. The hockey numbers are all very promising this summer.

Manager Deak is working on booking ice for the 2024-25 season.

Commissioner Zinga thanked Manager Deak for including the comparisons in her report.

*Superintendent of Parks*

Superintendent Wick shared that he looked into using the building to supply electric for the street dance but due to the distance and the lack of connection it is not feasible.

Parks staff has been busy weeding at Discovery Park and Ruby Addison Park. Ruby Addison Park is being mulched preparing for park party.

The washrooms and locker rooms were cleaned at the Community Center.

Commissioner Zinga asked if we have been monitoring the cost versus expenses of having the Bee Hives. Assistant Costa is taking care of the bee hives this year and will be reducing use of the Hive Supply Company. Director LoCascio will have a cost comparison report compiled for the Board.

Superintendent Wick introduced Ricardo Rosas to the Board.

*WSSRA*

Nothing to report.

**Unfinished Business**

*Ice Arena & North Park Window/Door Replacement Project*

Motion #4 by Commissioner White, second by Commissioner Zinga to approve Payout #10 to WB Olson, Inc., in the amount of \$18,670; leaving a balance to finish project, plus retainage of \$60,972.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Vonesh, yes; O'Connell, yes. Motion carried.

*CNN*

Director LoCascio will have Attorney Hoffman review once he received agreement and hope to have next month.

*Ice Arena Roof Replacement, Locker / Bathroom Renovations*

Motion #5 by Commissioner O'Connell, second by Commissioner Zinga to reject the masonry, ceramic tile, painting, plumbing and electrical bids for the Ice Arena Renovation Project.

Director LoCascio explained that bids are being rejected because we did not receive a general trades bid.

Roll Call Vote: Commissioners White, yes; Vonesh, yes; O'Connell, yes; Zinga, yes. Motion carried.

Motion #6 by Commissioner Zinga, second by Commissioner White to approve the bid by F&G Roofing at a cost not to exceed \$409,000 and Amber Mechanical at a cost not to exceed \$279,000 for the Ice Arena Renovation Project.

A discussion was held regarding the project.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; Zinga, yes; White, yes. Motion carried.

#### *Parks Foundation*

The Parks Foundation will be meeting next month before the July 23 Board Meeting at the Community Center. Commissioner White suggested promoting bricks due to the Ice Arena 50<sup>th</sup> Anniversary.

#### *Service Center Renovation*

Motion #7 by Commissioner White, second by Commissioner O'Connell to accept Williams Architects Professional Services Fee Proposal for the Service Center Improvements Project in the amount of \$25,000.

Project will be started in the Fall of 2025.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; White, yes; Vonesh, yes. Motion carried.

#### *Solar Panels*

Motion #8 by Commissioner O'Connell, second by Commissioner White to approve A Resolution Pursuant to Section 8 of the Local Government Professional Services Selection Act.

Director LoCascio explained that this is to bring GEC on board.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Vonesh, yes; O'Connell, yes. Motion carried.

#### **New Business:**

##### *Personnel Policy Updates – Sections 5 and 6*

The Personnel Policy was provided to the Board for their review for the July 23 Board Meeting.

##### *OSLAD Funding*

Director LoCascio reported that full OSLAD amount was included in the State Budget and we will be seeking a grant this year.

##### *Williams Proposal*

Motion #9 by Commissioner O'Connell, second by Commissioner Zinga to approve the proposal from Williams Architects for miscellaneous projects as stated in the proposal.

Roll Call Vote: Commissioners White, yes; Vonesh, yes; O'Connell, yes; Zinga, yes. Motion carried.

##### *NRPA Conference, Atlanta, Georgia – October 8-10, 2024*

Let Manager Laskowski know if you will be attending.

*Park Field Names*

Director LoCascio reported Todd Mich from Vipers Baseball passed away. Director LoCascio was asked if the field at Birch Park can be named after him. A discussion was held. The Board feels a plaque, a tree, bench, etc. would be more fitting.

**Suggested Motions**

No suggested motions.

**Required Signatures**

Manager Laskowski received the required signatures.

**Closed Session to discuss Lease Price for District Property 2(c)6, Pending/Current Litigation 2(c)11, 2(c)5 Purchase or Lease of Real Property and Personnel 2(c)1**

Motion #10 by Commissioner Zinga, second by Commissioner O’Connell to enter into Closed Session at 8:49 p.m. to discuss Lease Price for District Property 2(c)6, Pending/Current Litigation 2(c)11, 2(c)5 Purchase or Lease of Real Property and Personnel 2(c)1.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; Zinga, yes; White, yes. Motion carried.

**Rise Out of Closed Session**

Motion #11 by Commissioner White, second by Commissioner Zinga to rise out of Closed Session at 10:31 p.m.

Roll Call Vote: Commissioners O’Connell, yes; Zinga, yes; White, yes; Vonesh, yes. Motion carried.

**Adjourn at 10:45 p.m.**

Motion #12 by Commissioner White, second by Commissioner O’Connell to adjourn at 10:45 p.m.

Roll Call Vote: Commissioners Zinga, yes; White, yes; Vonesh, yes; O’Connell, yes. Motion carried.

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Joseph E. Zinga, Secretary