

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, May 28, 2024; 6:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 6:08 p.m.

President Casas called the meeting to order at 6:08 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, Joseph E. Zinga, AnneMarie Casas and Susan E. O’Connell.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager (remotely); Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Liz Visteen, Superintendent of Recreation; Stephanie Bersani, Superintendent of Finance & Technology; Carla Deak, Ice Arena Manager; and Thomas Hoffman, Attorney.

Also Present: Matt Hurtado, Recreation Intern; Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

Move Ice Arena Report after Director.

Recess for Public Comment at 6:09 p.m.

President Casas recessed for Public Comment at 6:09 p.m.

Superintendent Visteen introduced Matt Hurtado, Recreation Intern to the Board. The Board welcomed Matt.

Reconvene at 6:10 p.m.

President Casas reconvened at 6:10 p.m.

Presentation / Approval of the Regular and Closed Board Meeting Minutes dated April 23, 2024

Motion #1 by Commissioner Vonesh, second by Commissioner White to approve the Regular and Closed Board Meeting Minutes dated April 23, 2024.

Roll Call Vote: Commissioner White, yes; Vonesh, yes; Zinga, yes; Casas, yes; O’Connell, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated April, 2024 in the amount of \$371,806.61

Motion #2 by Commissioner White, second by Commissioner Vonesh to approve the April, 2024 Manual Bill Listing in the amount of \$371,806.61.

The Manual Bill Listings was reviewed.

Roll Call Vote: Commissioner Vonesh, yes; Zinga, yes; Casas, yes; O'Connell, yes; White, yes. Motion carried.

Correspondence

Thank you from Marianne Birko from WSSRA for sympathy arrangement for her mom.

Reports of Officers and Commissioners

Commissioner Zinga thought the Color Run was very nice and a lot of fun.

President Casas received a lot of feedback from the parents, and the bubble machine was a hit. The 50th Anniversary Ice Show was a fantastic show.

Commissioner O'Connell thanked everyone for the Ice Show, heard it was a great event. Thanked everyone for getting the Pool up and running and the hard work cleaning up storm damage.

Proposed 2024-2025 Budget Presentation

Motion #3 by Commissioner O'Connell, second by Commissioner Zinga to approve the 2024-2025 Budget as presented by staff.

Staff presented the Proposed 2024-2025 Budget. The Proposed Budget was reviewed by the Board. A discussion was held regarding North Park running at a loss, and what can do to bring business in.

Roll Call Vote: Commissioner Zinga, yes; Casas, yes; O'Connell, yes; White, yes; Vonesh, yes. Motion carried.

Discussion of Officer Appointments

A discussion was held regarding appointments.

Adjourn Final Meeting of Fiscal Year 2023-2024 Sine Die (Sign-E-Die)

Motion #4 by Commissioner Zinga, second by Commissioner Zinga to adjourn the final meeting of fiscal year 2023-2024 Sine Die (Sign-E-Die) at 7:17 p.m.

Roll Call Vote: Commissioner Casas, yes; O'Connell, yes; White, yes; Vonesh, yes; Zinga, yes. Motion carried.

Susan E. O'Connell, Secretary

**Park District of Franklin Park
Board of Park Commissioners
First Regular Meeting of Fiscal Year 2024-2025
Tuesday, May 28, 2024; 6:00 p.m.
Community Center
MINUTES**

Call to Order at 7:17 p.m.

Secretary O'Connell called the meeting to order at 7:17 p.m.

Roll Call

Physically Present: Commissioners Susan E. O'Connell, Mark K. White, Michael A. Vonesh, AnneMarie Casas and Joseph E. Zinga.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Liz Visteen, Superintendent of Recreation; Stephanie Bersani, Superintendent of Finance & Technology; Carla Deak, Ice Arena Manager; and Thomas Hoffman, Attorney.

Also Present: Matt Hurtado, Recreation Intern; Jennifer Costa, Parks Services Assistant.

Annual Business Meeting for Fiscal Year 2024-2025

Election of Officers

Secretary O'Connell called for the election of Officers for the Park District of Franklin Park Board of Park Commissioners for 2024-2025.

Motion #1 by Commissioner Zinga, second by Commissioner Casas to elect by acclamation, Commissioner Vonesh as President of the Park Board for Fiscal Year 2024-2025.

Roll Call Vote: Commissioner O'Connell, yes; White, yes; Vonesh, yes; Zina, yes; Casas, yes. Motion carried.

Motion #2 by Commissioner O'Connell, second by Commissioner Casas to elect by acclamation, Commissioner White as Vice-President of the Park Board for Fiscal Year 2024-2025.

Roll Call Vote: Commissioner White, yes; Vonesh, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Motion #3 by Commissioner White, second by Commissioner Vonesh to elect by acclamation, Commissioner Zinga as Secretary of the Park Board for Fiscal Year 2024-2025.

Roll Call Vote: Commissioner Vonesh, yes; Zinga, yes; Casas, yes; O'Connell, yes; White, yes. Motion carried.

Motion #4 by Commissioner White, second by Commissioner Zinga to elect by acclamation, Commissioner O'Connell as Treasurer of the Park Board for Fiscal Year 2024-2025.

Roll Call Vote: Commissioner Zinga, yes; Casas, yes; O'Connell, yes; White, yes; Vonesh, yes. Motion carried.

Appointments for Fiscal Year 2024-2025

Motion #5 by Commissioner Zinga, second by Commissioner Casas to authorize the following appointments for Fiscal Year 2024-2025: Aaron Gold, Speer Financial, as the Financial Advisor; Thomas G. Hoffman as the Attorney; and Sikich & Gardner as the Auditors.

Roll Call Vote: Commissioner Casas, yes; O'Connell, yes; White, yes; Vonesh, yes; Zinga, yes. Motion carried.

Designation of Depositories and Signatures to District Accounts

Motion #6 by Commissioner O'Connell, second by Commissioner Casas to adopt Resolution 24-25-1/R, a Resolution Designating Depositories for the Treasurer of the Park District of Franklin Park.

Roll Call Vote: Commissioner O'Connell, yes; White, yes; Vonesh, yes; Zinga, yes; Casas, yes. Motion carried.

Motion #7 by Commissioner White, second by Commissioner Casas to authorize the following accounts for Fiscal Year 2024-2025 and that these accounts be placed with Busey Bank, Glenview, Illinois and Partnership Financial, Franklin Park, Illinois: Corporate Account, Revenue Account, Payroll Account, and LPL Financial Investment Account.

Roll Call Vote: Commissioner White, yes; Vonesh, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Motion #8 by Commissioner O'Connell, second by Commissioner Casas to designate any two of the following: AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh, Mark K. White and Joseph E. Zinga as signatories, both original or by facsimile stamp, on all bank accounts of the District; and further to authorize Director Daniel LoCascio to use the facsimile stamp on all regular disbursements, and to authorize the Director of Parks & Recreation and the Superintendent of Finance & Technology to deposit and withdraw funds in the Investment Fund, as needed for regular disbursements.

Roll Call Vote: Commissioner Vonesh, yes; Zinga, yes; Casas, yes; O'Connell, yes; White, yes. Motion carried.

President Vonesh declared the end of the Annual Business Meeting Items for Fiscal Year 2024-2025.

Presentation / Approval of System Bill Listing dated May, 2024 in the amount of \$131,436.15

Motion #9 by Commissioner Casas, second by Commissioner O'Connell to approve the May, 2024 System Bill Listing in the amount of \$131,436.15.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioner Zinga, yes; Casas, yes; O'Connell, yes; White, yes; Vonesh, yes. Motion carried.

Staff Reports:

Director

A discussion was held regarding moving Park Planning meeting to June 25 during Concert to get feedback from residents. A discussion was held regarding some of the suggestions that were made at the first meeting.

Norridge Park District Pool is still under construction, so their residents will be using our Pool.

Ice Arena Manager

Manager Deak gave Skating School Director Raucci and her staff accolades for a job well done on the Ice Show. It was a great kick-off for our 50th Anniversary events.

President Vonesh asked Manager Deak to thank the Orchard Family for their years of running the Pro Shop.

Manager Deak left the meeting at 7:52 p.m.

Superintendent of Parks

Superintendent Wick thanked full-time staff for their work these past months. Bob Daily and Italo Muralles have been leading up the grass and ball fields.

A new full-time staff member and all part-time staff started today and will be completing training.

Superintendent Wick thanked Assistant Costa and Supervisor Menolascina for getting the final touches on the Pool planting flowers and getting the final items done.

Six hundred cubic yards were installed at various parks.

We will be working with Village of Franklin Park to determine what is going on in the sewer line that we cannot see at North Park.

Parks Assistant Costa gave an update on the Bee Hives.

Marketing & Communication Manager

Park Passport Adventure begins next week. New this year is a digital approach with a QR code sticker located at the parks included in the adventure.

Working on pushes for summer camp before Chicago and Schiller Park schools complete their school year. Social and email blasts are scheduled for upcoming summer events.

Color Run long form video had great social media engagement. Will continue this form of content for future projects to showcase the story of an event and/or facility.

Superintendent of Finance/Technology

Superintendent Bersani's time has been dedicated to the 2024-2025 budget. The fiscal year just ended, audit prep will begin soon. There are a handful of miscellaneous items that have come to the surface and put on the back burner that I will address now that budget is completed.

Superintendent of Recreation

Day Camps started today with about 40 kids attending. Schiller Park and Chicago kids are still in school so next couple sessions will have higher enrollment.

Commissioner Casas noted the high registration for the Color Run. Superintendent Visteen commented on how it was higher than any of the previous 5K Foundation Run registration.

WSSRA

Park District of Forest Park looking to expand the Roos Building to host WSSRA. They are looking for more money from the State to help.

It will be discussed next meeting for the Village of River Grove to join the consortium.

Unfinished Business

Ice Arena & North Park Window/Door Replacement Project

Motion #10 by Commissioner O'Connell, second by Commissioner Zinga to approve Payout #9 to WB Olson, Inc., in the amount of \$34,404; leaving a balance to finish project, plus retainage of \$79,641.

Roll Call Vote: Commissioner Casas, yes; O'Connell, yes; White, yes; Vonesh, yes; Zinga, yes. Motion carried.

CNN

Director LoCascio is still waiting to hear back from their attorney.

Ice Arena Roof Replacement, Locker / Bathroom Renovations

Director LoCascio reported that the bids will be open Friday and he will include in the report.

Parks Foundation

Superintendent Bersani has some checks to be signed for reimbursement to the Park District.

Service Center Renovation

Director LoCascio will get proposal from Williams Architects.

Solar Panels

A discussion was held regarding financing the Solar Panels. Commissioner Zinga would like to make sure that the solar panels have a warranty.

New Business:

Health Insurance Renewal

Director LoCascio reviewed the Health Insurance Renewal. A discussion was held.

OSLAD Funding

Director LoCascio explained that OSLAD Funding has been the big topic in Springfield.

Special Meeting, June 11, 2024 at 6:00 p.m., North Park

Motion #11 by Commissioner White, second by Commissioner Casas to hold a Special Meeting on June 11, 2024 at 6:00 p.m. at North Park for Ice Arena Bids.

Roll Call Vote: Commissioner O'Connell, yes; White, yes; Vonesh, yes; Zinga, yes; Casas, yes. Motion carried.

Suggested Motions

No Suggested Motions.

Required Signatures.

Required signatures were received.

Closed Session to discuss Lease Price for District Property 2(c)6 and Personnel 2(c)1

Motion #12 by Commissioner Casas, second by Commissioner Zinga to enter into Closed Session at 8:29 p.m. to discuss Lease Price for District Property 2(c)6 and Personnel 2(c)1.

Roll Call Vote: Commissioner O’Connell, yes; White, yes; Vonesh, yes; Zinga, yes; Casas, yes. Motion carried.

Rise Out of Closed Session

Motion #13 by Commissioner O’Connell, second by Commissioner Zinga to rise out of Closed Session at 9:15 p.m.

Roll Call Vote: Commissioner White, yes; Vonesh, yes; Zinga, yes; Casas, yes; O’Connell, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

Motion #14 by Commissioner O’Connell, second by Commissioner Casas to approve 2024-25 salary increases as presented by Director LoCascio.

Roll Call Vote: Commissioner Vonesh, yes; Zinga, yes; Casas, yes; O’Connell, yes; White, yes. Motion carried.

Adjourn at 9:16 p.m.

Motion #15 by Commissioner White, second by Commissioner Zinga to adjourn at 9:16 p.m.

Roll Call Vote: Commissioner Zinga, yes; Casas, yes; O’Connell, yes; White, yes; Vonesh, yes. Motion carried.

Joseph E. Zinga, Secretary