

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, May 23, 2023; 6:30 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
AGENDA / SUGGESTED MOTIONS**

Call to Order at 6:30 p.m.

President Zinga called the meeting to order at 6:31 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh, and Mark K. White.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Carla Deak, Interim Ice Arena Manager; Melissa Renta, North Park Manager and Attorney Thomas Hoffman.

Also Present: Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no additions, corrections or deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated April 25, 2023

Motion #1 by Commissioner White, second by Commissioner Casas to approve the Regular Board Meeting Minutes dated April 25, 2023.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated April 25, 2023

Motion #2 by Commissioner O'Connell, second by Commissioner Casas to approve the Closed Session Meeting Minutes dated April 25, 2023, as presented by Director LoCascio.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated April, 2023 in the amount of \$190,460.31

Motion #3 by Commissioner O'Connell, second by Commissioner Casas to approve the April, 2023 Manual Bill Listing in the amount of \$190,460.31.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Correspondence

No correspondence.

Reports of Officers and Commissioners

Commissioner Casas congratulated Interim Ice Arena Manager Deak for a great job on her first Ice Show as Manager. She also gave a shout out to Skating Director Raucci and Mora. Commissioner Casas thanked Manager Renta for all her help with the cast party at North Park.

Commissioner Casas was happy to report that the Leyden and Hester students performing at the Symphony Center has been rescheduled for June 12.

Commissioner O'Connell also congratulated Interim Manager Deak and Ice Arena staff for all their work on the Ice Show. She commented the front of North Park looks awesome and so much better.

Commissioner Vonesh congratulated everyone on Earth Day. He thanked the Director, Staff, and Commissioners for all the calls and texts checking on him and the Get Well Fruit Arrangement.

Commissioner White echoed comments on front of North Park looks very nice.

President Zinga also commented how nice front of North Park looks. He commented that the tulips throughout the District really made a difference, and received positive comments from residents.

Recess for Public Comment at 6:44 p.m.

President Zinga recessed for Public Comment at 6:44 p.m.

Reconvene at 6:45 p.m.

President Zinga recessed Public Comment at 6:45 p.m.

Proposed 2023-2024 Budget Presentation

Staff presented the Proposed 2023-2024 Budget. The Board thanked staff for the work on the Budget.

Motion #4 by Commissioner White, second by Commissioner Vonesh to approve the 2023-2024 Budget as presented by staff.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Discussion of Officer Appointments

The Board discussed

Adjourn Final Meeting of Fiscal Year 2022-2023 Sine Die (Sign-E-Die)

Motion #5 by Commissioner O'Connell, second by Commissioner Casas to adjourn the final meeting of fiscal year 2022-2023 Sine Die (Sign-E-Die).

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Michael A. Vonesh, Secretary

**Park District of Franklin Park
Board of Park Commissioners
First Regular Meeting of Fiscal Year 2023-2024
Tuesday, May 23, 2023; 8:11 p.m.
Community Center
AGENDA / SUGGESTED MOTIONS**

Call to Order at 8:11 p.m.

Secretary Vonesh called the meeting to order at 8:11 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh, and Mark K. White.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Carla Deak, Interim Ice Arena Manager; Melissa Renta, North Park Manager and Attorney Thomas Hoffman.

Also Present: Jennifer Costa, Parks Services Assistant.

Annual Business Meeting for Fiscal Year 2023-2024

Election of Officers

Secretary Vonesh called for the election of Officers for the Park District of Franklin Park Board of Park Commissioners for 2023-2024.

Motion #1 by Commissioner Zinga, second by Commissioner Vonesh to elect by acclamation, Commissioner Casas as President of the Park Board for Fiscal Year 2023-2024.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Motion #2 by Commissioner O'Connell, second by Commissioner White to elect by acclamation, Commissioner Vonesh as Vice-President of the Park Board for Fiscal Year 2023-2024.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Motion #3 by Commissioner Zinga, second by Commissioner Vonesh to elect by acclamation, Commissioner O'Connell as Secretary of the Park Board for Fiscal Year 2023-2024.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Motion #4 by Commissioner Vonesh, second by Commissioner Zinga to elect by acclamation, Commissioner White as Treasurer of the Park Board for Fiscal Year 2023-2024.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Appointments for Fiscal Year 2023-2024

Motion #5 by Commissioner Vonesh, second by Commissioner White to authorize the following appointments for Fiscal Year 2023-2024: Aaron Gold, Speer Financial, as the Financial Advisor; Thomas G. Hoffman as the Attorney; and Sikich & Gardner as the Auditors.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Designation of Depositories and Signatures to District Accounts

Motion #6 by Commissioner White, second by Commissioner Vonesh to adopt Resolution 23-24-1/R, a Resolution Designating Depositories for the Treasurer of the Park District of Franklin Park.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Motion #7 by Commissioner Vonesh, second by Commissioner White to authorize the following accounts for Fiscal Year 2023-2024 and that these accounts be placed with Busey Bank, Glenview, Illinois and Partnership Financial, Franklin Park, Illinois: Corporate Account, Revenue Account, Payroll Account, and LPL Financial Investment Account.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Motion #8 by Commissioner Zinga, second by Commissioner O'Connell to designate any two of the following: AnneMarie Casas, Susan E. O'Connell, Michael A. Vonesh, Mark K. White and Joseph E. Zinga as signatories, both original or by facsimile stamp, on all bank accounts of the District; and further to authorize Director Daniel LoCascio to use the facsimile stamp on all regular disbursements, and to authorize the Director of Parks & Recreation and the Superintendent of Finance & Technology to deposit and withdraw funds in the Investment Fund, as needed for regular disbursements.

Roll Call Vote: Commissioners Casas, yes; O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

President Casas declared the end of the Annual Business Meeting Items for Fiscal Year 2023-2024.

Presentation / Approval of System Bill Listing dated May, 2023 in the amount of \$87,753.07

Motion #9 by Commissioner O'Connell, second by Commissioner Zinga to approve the May, 2023 System Bill Listing in the amount of \$87,753.07.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Correspondence

No correspondence.

Staff Reports:

Director

Items to be discussed later on the Agenda.

Superintendent of Recreation

Superintendent Visteen highlighted her monthly report. A discussion was held regarding ePact process.

Interim Ice Arena Manager

Interim Manager Deak reported that they survived the Ice Show weekend and it went fantastic. Staff as a whole stepped up and Skating School Director Raucci is amazing and does so much for the kids in the program.

Ice Arena staff is planning for hockey and skating Summer Camps to start in two weeks. Summer classes and Adult Leagues start next week.

A discussion was held regarding the new Zamboni being used for a demo at a convention by Zamboni. Attorney Hoffman suggested getting a Simple Agreement outlining the terms.

Superintendent of Parks

Superintendent Wick appreciates the compliments on the front of North Park. Italo Murales did a lot of the design for the plant material that will be planted.

Parks staff busy cutting grass, and assisting other departments for the beginning of the Summer Programs. New seasonal staff starting next week.

Marketing & Communication Manager

Manager Saponieri reported that the Park Passport booklets are printed and ready to be distributed.

She reported that we have had some good press coverage of our events and Social Media had a great month.

Commissioner Casas thanked her for the Graduating Senior Ice Skaters stories.

Superintendent of Finance/Technology

Superintendent Bersani thanked Director LoCascio for consolidating the Budget. Tentative preliminary fieldwork for Audit is scheduled for June 8. The iPads for camps were received. Adan is coming back to help her set-up. She has been busy helping getting computer hardware running at the Pool. She is in the process of wrapping up the OSLAD grant.

WSSRA

Director LoCascio reported WSSRA had a meeting earlier in the month, and they are getting ready for summer and trying to add more staff due to waitlist.

Superintendent Visteen and Director LoCascio attended the Derby Gala.

Director LoCascio will be attending a Policy Committee Meeting this week.

Unfinished Business

North Park Entry Walkway

Director LoCascio stated that it will be nice when all complete. Superintendent Wick and his staff doing a great job.

Motion #10 by Commissioner White, second by Commissioner Vonesh to approve the first and final Payout in the amount of \$94,608.00 to A-Lamp Concrete Contractors, Inc. for the North Park Entry Walkway.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Ice Arena & North Park Window/Door Replacement Project

Director LoCascio received contract today, and will forward to Attorney Hoffman for his review. We are still looking for June Board Meeting approval.

Special Board Meeting - Efficiency Committee / Parks Foundation

A Special Parks Foundation and Approval of Resolution for Efficiency Committee Meeting will be held June 5 at 6:30 p.m.

New Business:

Health Insurance Renewal

Director LoCascio reported we received a 3.5% increase, which we are very happy with.

Suggested Motions

Manager Laskowski reminded the Board to let her know if they will be attending the NRPA Conference in October.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Pending Litigation 2(c)11 and Personnel 2(c)1

Motion #11 by Commissioner Vonesh, second by Commissioner White to enter into Closed Session at 8:45 p.m. to discuss Pending Litigation 2(c)11 and Personnel 2(c)1.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O'Connell, yes. Motion carried.

Rise Out of Closed Session

Motion #12 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 9:42 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Adjourn at 9:44 p.m.

Motion #13 by Commissioner White, second by Commissioner Vonesh to adjourn at 9:44 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Susan E. O'Connell, Secretary