

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, March 28, 2023; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

President Zinga called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Michael A. Vonesh, and Mark K. White.

Absent: Commissioner Susan E. O'Connell.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Sabrina Rivera, Program Manager and Attorney Thomas Hoffman.

Absent: Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; and Carla Deak, Interim Ice Arena Manager.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

Commissioner White added Parks Foundation to New Business.

2021-2022 Audit Presentation by Martha Trotter from Sikich, LLP

Motion #1 by Commissioner Casas, second by Commissioner White to approve the 2021-2022 Audit as presented by Martha Trotter from Sikich, LLP.

Martha Trotter from Sikich, LLP presented the 2021-2022 Audit to the Board. Martha appreciated the help from Superintendent Bersani in getting the Audit done. The Board thanked Martha for the presentation.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of the Regular Board Meeting Minutes dated February 28, 2023

Motion #2 by Commissioner White, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated February 28, 2023.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated February 28, 2023

Motion #3 by Commissioner Casas, second by Commissioner White to approve the Closed Session Meeting Minutes dated February 28, 2023, as presented by Director LoCascio.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated February, 2023 in the amount of \$201,667.06
Motion #4 by Commissioner White, second by Commissioner Vonesh to approve the February, 2023 Manual Bill Listing in the amount of \$201,667.06.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated March, 2023 in the amount of \$107,870.16
Motion #5 by Commissioner Casas, second by Commissioner Vonesh to approve the March, 2023 System Bill Listing in the amount of \$107,870.16.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Correspondence

Thank you card from Jen Costa for Edible Arrangement for her surgery.

Thank you card from the Vonesh Family on passing of Mrs. Vonesh.

Reports of Officers and Commissioners

Commissioner Casas shared a story regarding one of our Figure Skating Coaches Brad. She overheard a conversation of a boy going up to Coach Brad excited that he was practicing his skating because he wants to skate like Coach Brad. Brad is an example of a child that grew up in our skating program that is now inspiring other boys to skate. Two of our skaters made the ISI Publication. Commissioner Casas asked for everyone's support regarding Illinois High School Association looking to cut gymnastics.

Commissioner Vonesh thanked everyone for their help on the St. Baldrick's event. Raised \$85,000.

Commissioner White echoed Commissioner Vonesh's comments. They enjoyed the venue and everyone had a good time.

President Zinga shared Commissioner O'Connell's report in her absence. She is disappointed that we did not get any bids for windows and doors. Commissioner O'Connell is happy that we hired Melissa Renta as the North Park Manager. She wished everyone a Happy Easter and reminded everyone to vote.

Recess for Public Comment at 7:38 p.m.

President Zinga recessed for Public Comment at 7:38 p.m.

Assistant Costa apologized for the loss of the bees.

Reconvene at 7:39 p.m.

President Zinga reconvened from Public Comment at 7:39 p.m.

Staff Reports:

Director

Director LoCascio highlighted the PDRMA Loss Review 5-year report.

North Park Manager

Director LoCascio reported the bleachers are in and working. The front desk staff is working every day, so the building is open. Manager Renta is in the process of hiring more staff.

Superintendent of Finance/Technology

Director LoCascio reported that the 2022-2023 Audit preparation will begin soon.

Director LoCascio highlighted the electrical bills.

Superintendent of Recreation

Manager Rivera reported the following:

We are offering monthly Fitness Membership Passes to give the user more options.

Dance Recital planning is underway.

Breakfast with Bunny has 83 participants registered.

Spring Break Camp has 43 registered. The Bunny visited today and they had an egg hunt.

Field trips for camps are being booked. There are currently 141 registered for Day Camp.

Manager Rivera highlighted the changes being offered for Discovery Day Camp this Summer.

Interim Ice Arena Manager

Director LoCascio reported that Spring Hockey practices are being held and Skating School Director Raucci is working on the Ice Show.

Superintendent of Parks

Superintendent Wick reported the following:

Parks staff is focusing on outdoor tasks. Perennials will be cut back the second week of April. Supervisor Menolascina is working on getting LED lights up at North Park and then the Ice Arena before he starts getting the Pool ready for the season.

Access points at the Ice Arena have been installed.

The lock cores at the Community Center were replaced, and he will be working with Director LoCascio for replacing the Ice Arena cores.

Assistant Costa reported Earth Day is April 22 from 12-2 p.m. She asked if the Parks Foundation would like to have a table this year. She feels it's a great time to let the public know about the foundation. We have 300 jars of honey to give out.

Marketing & Communication Manager

Manager Saponieri reported the following:

The Summer Brochure went live today.

ABC 7 News reached out regarding our Breakfast with Bunny event.

Our last post had about 4,000 impressions on one post for Easter events.

QR Code signs are being scanned on nice days, then drops on bad weather. Will get for all the parks. A discussion was held.

A discussion was held on the community input survey. Eighteen of the 45 individuals who submitted a survey are interested in being a part of a focus group.

WSSRA

Director LoCascio reported that WSSRA met a couple of weeks ago. They are looking to hire a Finance person part-time and did not get responses looking for. They are restructuring positions. Annie will be moving positions and they will be hiring a full-time bus driver. They are getting ready for their audit. First Saturday of May Derby Gala.

Legislative Breakfast was not well attended by our legislators.

Unfinished Business

North Park Entry Walkway

Contractor will be on site April 17 to begin. Parks Department will be removing plant material April 5-10. Punch List will be done May 1-5.

Ice Arena & North Park Window/Door Replacement Project

A discussion was held. Director LoCascio met with WB Olson a construction management firm yesterday. They are going to send a proposal. A discussion was held.

Efficiency Committee

IAPD will release templates after the election. Staff will compile a list and share with the Board.

2023-2024 Proposed Budget

Director LoCascio and Superintendent Bersani have been meeting with Department Managers. They will be presenting the Proposed Budget at the May Board Meeting.

Director LoCascio will share Capital Improvement List with the Board. He made them aware that some purchases that are under bid amount may start to come through like a 20' x 30' tent for Street Dance.

New Business:

Proposed 2023-2024 Regular Monthly Board Meeting Schedule

Motion #6 by Commissioner White, second by Commissioner Vonesh to approve the 2023-2024 Regular Monthly Meeting Schedule as follows:

May 23, 2023 – Community Center; 6:30 p.m.	November 28, 2023 – North Park; 7:00 p.m.
June 27, 2023 – Community Center; 7:00 p.m.	December 19, 2023 – Community Center; 7:00 p.m.
July 25, 2023 – Community Center; 7:00 p.m.	January 23, 2024 – Community Center; 7:00 p.m.
August 22, 2023 – Ice Arena; 7:00 p.m.	February 27, 2024 – Community Center; 7:00 p.m.
September 26, 2023 – Community Center; 7:00 p.m.	March 19, 2024 – Community Center; 7:00 p.m.
October 24, 2023 – Community Center; 7:00 p.m.	April 23, 2024 – Community Center; 7:00 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Parks Foundation

Commissioner White would like to see the Parks Foundation started up again. Bi-laws and Scholarship Form were shared with the Board for their review.

Suggested Motions

There were no suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Pending Litigation 2(c)11, Closed Session Minutes Review 2(c)21 and Personnel 2(c)1

Motion #7 by Commissioner White, second by Commissioner Casas to enter into Closed Session at 8:49 p.m. to discuss Pending Litigation 2(c)11, Closed Session Minutes Review 2(c)21 and Personnel 2(c)1.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

Rise Out of Closed Session

Motion #8 by Commissioner White, second by Commissioner Casas to rise out of Closed Session at 9:45 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; Vonesh, yes; White, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

Motion #9 by Commissioner Casas, second by Commissioner White that the Park District Board find that with respect to the closed session minutes of March 23, 2021, April 27, 2021, May 25, 2021, September 28, 2021, December 7, 2021, December 28, 2021, and January 25, 2022 it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential and they shall be available for public inspection but that the need for confidentiality still exists as to the minutes of January 26, 2021, February 23, 2021, June 22, 2021, July 27, 2021, August 24, 2021, October 26, 2021, November 23, 2021, February 22, 2022, March 22, 2022, April 26, 2022, May 24, 2022, June 28, 2022, July 26, 2022, August 23, 2022, September 28, 2022, October 25, 2022, November 22, 2022, December 13, 2022, January 24, 2023, and February 28, 2023 which shall remain confidential to protect the privacy of an individual or the public interest.

Roll Call Vote: Commissioners Casas, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Motion #10 by Commissioner White, second by Commissioner Vonesh to approve settlement of 2011-2014 Tax Objection Cases as presented by Attorney Thomas Hoffman.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Adjourn at 9:50 p.m.

Motion #11 by Commissioner Casas, second by Commissioner Vonesh to adjourn at 9:50 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; Vonesh, yes. Motion carried.

Michael A. Vonesh, Secretary