

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, June 27, 2023; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

Vice President Vonesh called the meeting to order at 7:01 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, Joseph E. Zinga, and Susan E. O'Connell.

Absent: Commissioner AnneMarie Casas,

Present: Daniel LoCascio, Director of Parks and Recreation; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Carla Deak, Ice Arena Manager; and Attorney Thomas Hoffman.

Absent: Maria Laskowski, Human Resources Manager.

Also Present: Jennifer Costa, Parks Services Assistant and John Emser, W.B. Olson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no additions, corrections or deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated May 23, 2023

Motion #1 by Commissioner Zinga, second by Commissioner White to approve the Regular Board Meeting Minutes dated May 23, 2023.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of the Special Board Meeting Minutes dated June 5, 2023

Motion #2 by Commissioner O'Connell, second by Commissioner Zinga to approve the Special Board Meeting Minutes dated June 5, 2023.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated May 23, 2023 and June 5, 2023

Motion #3 by Commissioner Zinga, second by Commissioner Vonesh to approve the Closed Session Meeting Minutes dated May 23, 2023 and June 5, 2023, as presented by Director LoCascio.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated May, 2023 in the amount of \$292,682.53

Motion #4 by Commissioner O'Connell, second by Commissioner Zinga to approve the May, 2023 Manual Bill Listing in the amount of \$292,682.53.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; O'Connell, yes. Motion carried.

Presentation / Approval of System Bill Listing dated June, 2023 in the amount of \$143,076.23

Motion #5 by Commissioner Zinga, second by Commissioner O'Connell to approve the June, 2023 System Bill Listing in the amount of \$143,076.23.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Correspondence

No correspondence.

Reports of Officers and Commissioners

Commissioner O'Connell thanked staff for their hard work at concerts and apologized for missing the park party.

Recess for Public Comment at 7:14 p.m.

Vice President Vonesh recessed for public comment at 7:14 p.m.

Reconvene at 7:15 p.m.

Vice President Vonesh reconvened at 7:15 p.m.

Presentation by John Emser from W.B. Olson on Ice Arena & North Park Window/Door Replacement Project

Mr. John Emser recapped the bid received with Lakeshore Glass and Edward Anderson being the lowest responsible bidders. Guaranteed max price is \$738,952.

Vice President Vonesh asked John Emser if W.B. Olson will oversee this project and evaluate companies. Mr. Emser stated they have a responsibility to oversee it.

Attorney Hoffman asked if they will be wanting a GMP Amendment for the project. Mr. Emser stated yes, but can be executed at next meeting. He will need a verbal approval to start the project. The Board gave consensus to move forward with project.

Staff Reports:

Director

Director LoCascio has nothing to add to his report. Items later on the Agenda.

Ice Arena Manager

Ice Arena Manager Deak thanked everyone for believing in her. The Ice Arena is halfway through camps, and the kids are having fun.

The new Zamboni was delivered. Zamboni drivers will be training with Supervisor Fullura this Saturday.

Shutdown begins July 30 for 5 weeks and will reopen Tuesday after Labor Day. Supervisor Menolascina is working with Tony from Premistar on pumps and bearings on coolant lines. Quoted parts are coming in slightly more expensive. Supervisor Menolascina is staying on top of everything. Compressor work, tank maintenance. Also, working with Floors & Walls for flooring and Schrader for painting during shut down.

Superintendent of Parks

Superintendent Wick gave update on Skate Park. Supervisor Menolascina continues to be on top of Pool.

Assistant Costa met with Bee Keeper Matt last Friday. She was able to go into the hives. Bees look well and should be getting honey by the end of July, early August.

Staff is working on sinking pavers at Discovery Park.

Marketing & Communication Manager

Manager Saponieri reported we received the Fall Brochure draft. She is working on adding pages in increments of four to ensure balanced layout. Summer Recreation Newsletter will be sent to her Friday.

Manager Saponieri shared the social media stats – people still engaging in taking brochure hard copy. QR codes in parks; 717 scans. 16 clicks on brochure. Researching permanent options rather than lawn signs that get damaged. Park passports-300 printed. They are at all facilities and being passed out at events to be turned in by July 1.

Superintendent of Finance/Technology

Superintendent Bersani reported that she is working on Summer Payroll, 2022/2023 Audit, Timber Park grant reimbursement, and Monthly Revenue/Expense Reports.

Superintendent of Recreation

Superintendent Visteen reported outdoor classes were moved inside today due to air quality. Tonight's concert is rescheduled for August 5 due to air quality. The Pool only had 2 patrons today, so that closed also.

Day Camp numbers are good and they will be going on a Field trip tomorrow. We have had a strong start for the Pool except for a few cold days. She has had good communication with North Park.

WSSRA

Director LoCascio shared exciting news, the Park District of Forest Park received a \$2.5 million grant to acquire new property. Their portion of the facility will be 4-6000 square feet. It is a 3-5 year plan. WSSRA is not being forced out of School District 84.

Unfinished Business

Ice Arena & North Park Window/Door Replacement Project

TABLED - Motion #6 – I move to approve the bid from Lake Shore Glass, for aluminum, glass and glazing in an amount not to exceed \$425,000, for the Ice Arena and North Park Window/Door Replacement Project.

TABLED - Motion #7 – I move to approve the bid from Edwin Anderson Construction, for general trades in an amount not to exceed \$146,000, for the Ice Arena and North Park Window/Door Replacement Project.

Efficiency Committee

Director LoCascio watched the IAPD webinar. Committee is formed and ready for next steps. We will be setting date after Summer ends for first meeting.

Parks Foundation

The Parks Foundation received a scholarship application for Youth Volleyball and Skating. Skating is full, but we will find another program same dollar amount for them. Commissioner White recommended approval of applications should occur at Parks Foundation meetings.

New Business:

No New Business.

Suggested Motions

No Suggested Motions.

Required Signatures

Superintendent Bersani received the required signatures.

Closed Session to discuss Pending Litigation 2(c)11, Land Acquisition 2(c)5 and Personnel 2(c)1

Motion #8 by Commissioner O'Connell, second by Commissioner Zinga to enter into Closed Session at 8:03 p.m. to discuss Pending Litigation 2(c)11, Land Acquisition 2(c)5 and Personnel 2(c)1.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Rise Out of Closed Session

Motion #9 by Commissioner White, second by Commissioner Zinga to rise out of Closed Session at 8:48 p.m.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

Adjourn at 8:49 p.m.

Motion #10 by Commissioner Zinga, second by Commissioner O'Connell to adjourn at 8:49 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; O'Connell, yes. Motion carried.

Susan E. O'Connell, Secretary