

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, July 25, 2023; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:01 p.m.

President Casas called the meeting to order at 7:01 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, AnneMarie Casas and Susan E. O'Connell.

Absent: Commissioner Joseph E. Zinga.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Carla Deak, Ice Arena Manager; and Attorney Thomas Hoffman.

Also Present: Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

There were no additions, corrections or deletions to the Agenda.

Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2023-2024

President Casas called to order the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2023-2024.

Secretary O'Connell called the Roll for the Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2023-2024.

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, AnneMarie Casas and Susan E. O'Connell.

Absent: Commissioner Joseph E. Zinga.

President Casas stated that the Park Board will now hold a public hearing on the 2023-2024 Annual Budget & Appropriation Ordinance for the Park District of Franklin Park.

President Casas stated that all persons desiring to be heard will now have an opportunity to present written or oral testimony with respect to the 2023-2024 Annual Budget & Appropriation Ordinance.

President Casas asked if there any written or oral comments from the Commissioners? There were none.

President Casas asked if there any written or oral comments from the public? There were none.

Adjourn Public Hearing on the Annual Budget & Appropriation Ordinance for Fiscal Year 2023-2024

Motion #1 by Commissioner Vonesh, second by Commissioner White to adjourn the Public Hearing for the combined Annual Budget and Appropriation Ordinance for fiscal year 2023-2024.

Roll Call Vote: Commissioner Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Adoption of Ordinance #23-24-1/O - Annual Budget & Appropriation Ordinance for Fiscal Year 2023-2024

Motion #2 by Commissioner White, second by Commissioner Vonesh to adopt Ordinance #23-24-1/O, an Ordinance making a combined Annual Budget and Appropriation of Funds for the Park District of Franklin Park, Cook County, Illinois for the fiscal year beginning on the 1st day of May, 2023 and ending on the 30th day of April, 2024.

Roll Call Vote: Commissioner O'Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

Presentation / Approval of the Regular Board Meeting Minutes dated June 27, 2023

Motion #3 by Commissioner Vonesh, second by Commissioner White to approve the Regular Board Meeting Minutes dated June 27, 2023.

Roll Call Vote: Commissioner Vonesh, yes; White, yes; Casas, yes; O'Connell, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated June 27, 2023

Motion #4 by Commissioner White, second by Commissioner Vonesh to approve the Closed Session Meeting Minutes dated June 27, 2023, as presented by Director LoCascio.

Roll Call Vote: Commissioner White, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated June, 2023 in the amount of \$448,237.32

Motion #5 by Commissioner White, second by Commissioner Vonesh to approve the June, 2023 Manual Bill Listing in the amount of \$448,237.32.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioner Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated July, 2023 in the amount of \$131,993.91

Motion #6 by Commissioner Vonesh, second by Commissioner White to approve the July, 2023 System Bill Listing in the amount of \$131,993.91.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioner O'Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

Correspondence

Thank you card from Mendoza Family.

Reports of Officers and Commissioners

Commissioner O'Connell has been to a couple of concerts and nice to see numbers are up. She commented the Community Center landscaping looks very nice. Commissioner O'Connell apologized for not attending Street Dance.

President Casas said nice job at Pearl Park Party. Very evident that there is staff comradery. Street Dance was fun, unfortunately the rain. The food trucks were a hit.

President Casas reported last night there was a farewell party for Coach Nikko. He will be missed dearly.

President Casas had a party at the Pool, had all positive comments.

Recess for Public Comment at 7:15 p.m.

President Casas recessed for public comment at 7:15 p.m.

Reconvene at 7:16 p.m.

President Casas reconvened at 7:16 p.m.

Staff Reports:

Director

Street Dance great efforts by Recreation Department and the Parks Department. All staff did a quick tear down. Nice to see staff all work together without even being asked. Staff did a great job executing what they are trained to do.

Architect Rocco Castellano was out to look at the bigger items that need to be addressed throughout the District. Insulate wall at Ice Arena, Bathroom Renovations at the Ice Arena. Redesigning patio at North Park with benefit of having outdoor options. Redoing service drive behind North Park. Proposal to put Service Center plans. Do a walk-around at Ice Arena at next month's Board Meeting.

Ice Arena Manager

Manager Deak stated we are in our last week of our season, all programs are wrapping up. Some of our skaters are heading to ISI Worlds in Boston.

The new Zamboni is very nice and quiet. Staff comfortable with it. The old Zamboni is being used on the Studio.

Next week heading into shutdown. Reopening is Tuesday after Labor Day. Fall registration will begin mid-August.

Commissioner Casas thanked for continue to have? The Camp Sleepover looked like a fun time.

Superintendent of Parks

Parks Department ran two grass crews to keep up with the cutting.

Battery operated equipment (weed whips, blowers, edgers and power sweeps) were purchased. Ran two days without charging.

Staff is watering and weeding rest of the week.

Supervisor Menolascina focusing on Ice Arena shutdown.

New train for Junction Park should be arriving, and will be scheduled to be installed.

Commissioner Vonesh asked when seasonal staff go back to school, do you have enough staffing? Superintendent Wick stated yes, and has some part-time staying on.

Assistant Costa reported the bees are doing good. We were able to get 88 pounds of honey and we will have Day Camp help jar it. The Fall should be a better harvest.

Marketing & Communication Manager

Manager Saponieri reported we had our first three kids who submitted their passport booklets that did all ten. Will run until August 31. September 1 we will draw name for Pool Pass.

Promoting Early Childhood programs and Afterschool through our Day Camp.

The Fall Brochure will have 34 pages, with new programs. August 1 mail date with registration on August 8.

Working on Sponsorship Package for events so we can go to businesses. First draft is complete and hoping to finalize by October.

President Casas asked would like to see a survey asking what the top three things the community likes that we offer.

Superintendent of Finance/Technology

Focusing on Monthly Revenue Expense Report for staff. Director LoCascio stated that it is a lot of work to put together, but very useful and helping catch expenses misallocated. Doing a great job with it and staff very receptive.

The final OSLAD Grant was submitted. Dealing with a lot of ActiveNet issues. Prepping for Audit. Working with representative to get new time clock installation with training on August 10.

President Casas nice job on Day Camp numbers and Precision Skating.

Superintendent of Recreation

Superintendent Visteen is currently working on submitting Smart Goal to receive next incentive. It is related to staff training.

She is also working on Epact setup for Fall programs. President Casas really likes Epact.

Enrollment is good for majority of the programs. North Park had a busy month.

Pool staff is celebrating exceeding their second audit.

WSSRA

Director LoCascio reported that the Board Policy Manual is being reviewed. Audit is not ready so the Finance Committee Meeting was cancelled. Forest Park putting an intent of understanding memo together.

Unfinished Business

Ice Arena & North Park Window/Door Replacement Project

Director LoCascio stated this is the formal approval for what was passed last month.

Motion #7 by Commissioner White, second by Commissioner Vonesh to authorize the Director to execute and deliver the AIA A-133 2019 Construction Manager agreement with W.B. OLSON as presented in connection with the windows/door projects at North Park and the Ice Arena.

Will start October and finishing by November / December.

Roll Call Vote: Commissioner Vonesh, yes; White, yes; Casas, yes; O'Connell, yes. Motion carried.

Parks Foundation

Director LoCascio asked the Board to let him know what date works for meeting. Commissioner White suggested doing on August 8 at 6:00 p.m. at North Park and then we can go over to the concert.

New Business:

Commissioner White asked about dates for Efficiency Committee. Director LoCascio will target September/October.

Suggested Motions

No Suggested Motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Pending Litigation 2(c)11 and Personnel 2(c)1

Motion #8 by Commissioner Vonesh, second by Commissioner White to enter into Closed Session at 7:58 p.m. to discuss Pending Litigation 2(c)11 and Personnel 2(c)1.

Roll Call Vote: Commissioner White, yes; Casas, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Rise Out of Closed Session

Motion #9 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 8:23 p.m.

Roll Call Vote: Commissioner Casas, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Take action, if any, on matters discussed in Closed Session

Motion #10 by Commissioner White, second by Commissioner O'Connell to approve the Revised Nepotism Policy as presented by staff.

Roll Call Vote: Commissioner O'Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

Commissioner Transition

No discussion.

Adjourn at 8:26 p.m.

Motion #11 by Commissioner O'Connell, second by Commissioner White to adjourn at 8:26 p.m.

Roll Call Vote: Commissioner Vonesh, yes; White, yes; Casas, yes; O'Connell, yes. Motion carried.

Susan E. O'Connell, Secretary