

**Park District of Franklin Park  
Board of Park Commissioners  
Regular Monthly Board Meeting  
Tuesday, January 24, 2023; 7:00 p.m.  
Community Center  
9560 Franklin Avenue  
Franklin Park, Illinois 60131  
MINUTES**

**Call to Order at 7:03 p.m.**

President Zinga called the meeting to order at 7:00 p.m.

**Roll Call**

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Susan E. O’Connell, Mark K. White and Michael A. Vonesh.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Steven Selimos, North Park Manager; Catherine Saponieri, Marketing & Communications Manager; Carla Deak, Interim Ice Arena Manager and Attorney Thomas Hoffman.

Others Present: Jen Costa, Parks Services Assistant and Matt Wood, Litico Law Group.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Closed Session to discuss Pending Litigation 2(c)11**

Motion #1 by Commissioner O’Connell, second by Commissioner White to enter into Closed Session at 7:02 p.m. to discuss Pending / Imminent Litigation 2(c)11.

Roll Call Vote: Commissioners Casas, yes; O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

**Rise Out of Closed Session**

Motion #2 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 7:38 p.m.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

**Additions, Corrections and Deletions to the Agenda**

No additions, corrections or deletions to the Agenda.

**Presentation / Approval of the Regular Board Meeting Minutes dated December 13, 2022**

Motion #3 by Commissioner Casas, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated December 13, 2022.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O’Connell, yes. Motion carried.

**Presentation / Approval of the Special Board Meeting Minutes dated December 23, 2022**

Motion #4 by Commissioner White, second by Commissioner O’Connell to approve the Special Board Meeting Minutes dated December 23, 2022.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes. Motion carried.

**Presentation / Approval of the Closed Session Meeting Minutes dated December 13, 2022**

Motion #5 by Commissioner Casas, second by Commissioner O’Connell to approve the Closed Session Meeting Minutes dated December 13, 2022, as presented by Director LoCascio.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

**Presentation / Approval of Manual Bill Listing dated December, 2022 in the amount of \$334,792.71**

Motion #6 by Commissioner O’Connell, second by Commissioner Casas to approve the December, 2022 Manual Bill Listing in the amount of \$334,792.71.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

**Presentation / Approval of System Bill Listing dated January, 2023 in the amount of \$61,351.12**

Motion #7 by Commissioner White, second by Commissioner Vonesh to approve the January, 2023 System Bill Listing in the amount of \$61,351.12.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

**Correspondence**

Thank you card from White Family for Sympathy Cookie planter.

**Reports of Officers and Commissioners**

Commissioner Casas attended the Star Blades Competition, and our teams did great.

The skaters are getting ready for the Spring Ice Show themed Festival, and they are excited.

The skaters will be participating in Mardi Gras Competition on February 2 in Bensenville.

The Board welcomed Catherine Saponieri as the new Communications & Marketing Director.

Commissioner Vonesh thanked everyone for the cookie planter on the passing of his mother and for all the calls and messages.

Commissioner White volunteers on the State Conference Exhibit Hall Committee and shared that the Exhibit Hall will be fully open this year.

**Recess for Public Comment at 7:57 p.m.**

President Zinga recessed for Public Comment at 7:57 p.m.

No public comment.

**Reconvene at 7:58 p.m.**

President Zinga reconvened Public Comment at 7:58 p.m.

**Staff Reports:**

*Director*

Items are later on the Agenda.

*Superintendent of Parks*

Superintendent Wick highlighted his Monthly Report.

*Marketing & Communication Manager*

Manager Saponieri thanked the Board for the welcome. Manager Saponieri highlighted her Monthly Report.

*North Park Manager*

Manager Selimos highlighted his Monthly Report. The Board wished Manager Selimos well on his future endeavors.

*Superintendent of Finance/Technology*

Superintendent Bersani highlighted her Monthly Report.

*Superintendent of Recreation*

Superintendent Visteen highlighted her Monthly Report.

*Interim Ice Arena Manager*

The Board thanked Interim Manager Deak for helping out. She reported that the staff is settling in to our new normal. It is an extremely busy time of year. Interim Manager Deak shared that Brandon, Anne, Robb and Jasmine are working together as a team and that they will be fine and get through the transition.

*WSSRA*

Director LoCascio reported that Ron Malchiodi from Riverside is the new chairman of the Board. Marianne and Annie are working on filling the Finance Coordinator position due to a retirement.

Their Family Skate is scheduled for February 10 and the Recognition Banquet is scheduled for February 25.

**Unfinished Business**

*North Park Entry Walkway*

Director LoCascio had no updates. He will check in with Eric at conference. April 5 is the earliest we will start.

*Ice Arena & North Park Window/Door Replacement Project*

Director LoCascio shared that one option we are facing is we could be facing an emergency situation. We are considering adding future mandatory walkthrough on future bids. The lead time is 14-18 weeks for doors, hardware 12-14 weeks. The Board will discuss at the February Board Meeting whether emergency replacement or rebid for March meeting.

*Children's Garden*

Director LoCascio shared with the Board the proposed Children's Garden plans and cost. The Board was not aware of the extent of the plans or budgeted amount. Director LoCascio discussed other options that the grant we received can be used for, including Service Center Garage Roof. A discussion was held and the Board asked Director LoCascio to look into, replacing roof cost versus purchasing a new facility.

*Efficiency Committee*

Director LoCascio reminded the Board that the committee needs to be formed by this summer. There is an 18 month deadline to hold 3 meetings by 2024. He will attend the sessions at conference. There is also a good article in the IAPD magazine.

**New Business:**

Attorney Hoffman explained a required ordinance was provided but never adopted. A discussion was held.

*Ordinance #22-23-7/O, an Ordinance Regulating Travel Expenses Pursuant to the Local Government Travel Expense Control Act (“Act”) [50 ILCS 150/1 ET SEQ.]*

Motion #8 by Commissioner O’Connell, second by Commissioner Casas to adopt Ordinance #22-23-7/O, an Ordinance Regulating Travel Expenses Pursuant to the Local Government Travel Expense Control Act (“Act”) [50 ILCS 150/1 ET SEQ.]

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Zinga, yes; Casas, yes; O’Connell, yes. Motion carried.

*Budget Meeting 2023-2024 Fiscal Year*

A discussion was held regarding combining the Budget Meeting with a Regular Board Meeting in April or May or having a separate meeting. The Board asked the meeting start at 6:00 p.m.

**Suggested Motions**

No suggested motions.

**Required Signatures**

Manager Laskowski received the required signatures.

**Closed Session to discuss Pending Litigation 2(c)11 and Personnel 2(c)1**

Motion #9 by Commissioner O’Connell, second by Commissioner Casas to enter into Closed Session at 9:15 p.m. to discuss Pending Litigation 2(c)11 and Personnel 2(c)1.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes. Motion carried.

**Rise Out of Closed Session**

Motion #10 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 10:03 p.m.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

**Take action, if any, on matters discussed in Closed Session**

No action needed.

**Commissioner Transition**

No discussion.

**Adjourn at 10:05 p.m.**

Motion #11 by Commissioner O’Connell, second by Commissioner Casas to adjourn at 10:05 p.m.

Roll Call Vote: Commissioners Casas, yes; O’Connell, yes; Vonesh, yes; White, yes; Zinga, yes. Motion carried.

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Michael A. Vonesh, Secretary