

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, February 28, 2023; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:00 p.m.

President Zinga called the meeting to order at 7:00 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas (arrived at 7:26 p.m.), Michael A. Vonesh, Susan E. O'Connell and Mark K. White.

Also Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Stephanie Bersani, Superintendent of Finance & Technology; Liz Visteen, Superintendent of Recreation; Catherine Saponieri, Marketing & Communications Manager; Carla Deak, Interim Ice Arena Manager and Attorney Thomas Hoffman.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Presentation / Approval of the Regular Board Meeting Minutes dated January 24, 2023

Motion #1 by Commissioner White, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated January 24, 2023.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; White, yes; Zinga, yes. Motion carried.

Presentation / Approval of the Closed Session Meeting Minutes dated January 24, 2023

Motion #2 by Commissioner O'Connell, second by Commissioner White to approve the Closed Session Meeting Minutes dated January 24, 2023, as presented by Director LoCascio.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated January, 2023 in the amount of \$193,250.70

Motion #3 by Commissioner O'Connell, second by Commissioner White to approve the January, 2023 Manual Bill Listing in the amount of \$193,250.70.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Vonesh, yes; O'Connell, yes. Motion carried.

Presentation / Approval of System Bill Listing dated February, 2023 in the amount of \$60,692.60

Motion #4 by Commissioner White, second by Commissioner O'Connell to approve the February, 2023 System Bill Listing in the amount of \$60,692.60.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Zinga, yes; Vonesh, yes; O'Connell, yes; White, yes. Motion carried.

Correspondence

Thank you email from Lisa Manzo, from the Village of Franklin Park for use of Community Center to shelter residents displaced by the fire.

Reports of Officers and Commissioners

Commissioner O'Connell thank you for the opportunity go to the conference last month. Great conference. Socials were all very nice.

Commissioner White agreed nice conference, and nice to get back to normal and all the staff together.

Commissioner Vonesh also agreed good conference and thank you.

President Zinga commented that the fence at North Park looks really nice.

President Zinga reported the following for Commissioner Casas in her absence:

IPRA Conference, a lot of insightful sessions. It was great to see staff bonding and hearing the new ideas for programs. A shout out to Liz Visteen for presenting at the conference and representing Franklin Park.

Our Starr Blades competition season ended on a high note as both teams placed 1st at the Triple-States Competition. Special thanks to Coach Dina Domino for a memorable season.

Hester Junior High hosted their musical, Buggy Malone, last week. It was nice to see some of our staff go out and support the kids. It shows we are present in the community we serve.

Excited to see our Spring Brochure out as parents are already looking into summer camps.

Recess for Public Comment at 7:23 p.m.

President Zinga recessed for Public Comment at 7:23 p.m.

No public comment.

Reconvene at 7:24 p.m.

President Zinga reconvened from Public Comment at 7:24 p.m.

Staff Reports:

Director

Manager Strack won the Burke Playground Competition in the Exhibit Hall at Conference.

Marketing & Communication Manager

Spring into Summer Brochure is online, email went out this morning and we have already have over 300 clicks.

Have first draft Summer Brochure. Social Media has had a lot. Bus inserts arrived. QR codes are in at the park and we have had 30 scans.

Commissioner Casas arrived at 7:26 p.m.

North Park Manager

Director LoCascio reported that Interim Manager Renta booked twelve events during the month of February. Parks department doing deep cleaning, and getting center staff scheduled to clean in the evening. She is cleaning and going through things. Staff has been open to learning new things. Cindy Indurante has helped training staff on ActiveNet.

Superintendent of Finance/Technology

Superintendent Bersani highlighted Budget numbers at this point of the year. Continues to work on finalizing Audit. Superintendent Bersani reviewed the ActiveNet Software and Budget Software.

Superintendent of Recreation

Superintendent Visteen reported that a lot of staff has been First Aid/CPR certified. Daddy Daughter Dance went good. Looking into Mother / Son events.

Fitness Center influx in January.

Superintendent Visteen highlighted program fees increase for Day Camp, very competitive. A discussion was held.

Interim Ice Arena Manager

Interim Manager Deak reported that Ice Arena is very busy right now with new classes starting and Panthers play-off. Everything seems to be going well. A discussion was held regarding needing more instructors.

Superintendent Wick reported that Supervisor Menolascina met with Simco. He is getting pricing on items needed in the report that was compiled. A discussion was held.

A discussion was held regarding Wi-Fi extender installation.

Ice Arena Camps information will be out end of March, beginning of April.

Due to the projected work on compressors, we will be shut down for five weeks this year.

Commissioner Vonesh stated that we should be giving staff tools to succeed. A discussion was held.

Superintendent of Parks

Superintendent Wick reported the fence at North Park was installed. Spring will be here before we know it, and working on getting things wrapped up for Winter.

Beekeeper Matt will be out tomorrow to check on the hives.

Old bleachers at North Park were removed. Electric was installed and the new bleachers will be installed tomorrow.

Supervisor Menolascina continues to check in on the Ice Arena and working with Tony from Premi-Star Mechanical.

Keeping an eye on the pit under the elevator, the walls are crumbling and there is always water running. A discussion was held regarding collecting the water and reusing it.

WSSRA

Director LoCascio Finance Meeting coming up. Let him know if attending Legislative Breakfast.

Unfinished Business

North Park Entry Walkway

Director LoCascio reported that we have plans and looking forward to April 17 to get everything going. The front of the building will be redone, and looking into irrigation system.

Ice Arena & North Park Window/Door Replacement Project

Re-advertised and walkthroughs are scheduled for Friday and Monday. All plans were approved by the Village.

Children’s Garden

Director LoCascio shared video of proposed Children’s Garden. A discussion was held. Director LoCascio is working on the paperwork to use the grant for reimbursement for walkway and windows / doors.

Efficiency Committee

Looking at June Board Meeting.

New Business:

Proposed 2023-2024 Regular Monthly Board Meeting Schedule

May 23, 2023 – Community Center	November 28, 2023 – Community Center
June 27, 2023 – Community Center	December 19, 2023 – Community Center
July 25, 2023 – Community Center	January 23, 2024 – Community Center
August 22, 2023 – Community Center	February 27, 2024 – Community Center
September 26, 2023 – Community Center	March 19, 2024 – Community Center
October 24, 2023 – Community Center	April 23, 2024 – Community Center

A discussion was held regarding holding some meetings at North Park and the Ice Arena.

Suggested Motions

No suggested motions.

Required Signatures

Manager Laskowski received the required signatures.

Closed Session to discuss Pending Litigation 2(c)11, setting of a price for sale or lease of property owned by the public body 2(c)6 and Personnel 2(c)1

Motion #5 by Commissioner O’Connell, second by Commissioner Casas to enter into Closed Session at 8: 26 p.m. to discuss Pending Litigation 2(c)11, setting of a price for sale or lease of property owned by the public body 2(c)6 and Personnel 2(c)1.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; White, yes; Zinga, yes; Casas, yes. Motion carried.

Rise Out of Closed Session

Motion #6 by Commissioner White, second by Commissioner Casas to rise out of Closed Session at 9:47 p.m.

Roll Call Vote: Commissioners O'Connell, yes; White, yes; Zinga, yes; Vonesh, yes. Motion carried.

Commissioner Transition

No discussion.

Adjourn at 9:49 p.m.

Motion #7 by Commissioner Casas, second by Commissioner O'Connell to adjourn at 9:49 p.m.

Roll Call Vote: Commissioners White, yes; Zinga, yes; Vonesh, yes; O'Connell, yes. Motion carried.

Michael A. Vonesh, Secretary