

**Park District of Franklin Park  
Board of Park Commissioners  
Regular Monthly Board Meeting  
Tuesday, February 27, 2024; 7:00 p.m.  
Community Center  
9560 Franklin Avenue  
Franklin Park, Illinois 60131  
MINUTES**

**Call to Order at 7:00 p.m.**

President Casas called the meeting to order at 7:00 p.m.

**Roll Call**

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, AnneMarie Casas, Joseph E. Zinga and Susan E. O’Connell.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Liz Visteen, Superintendent of Recreation; Stephanie Bersani, Superintendent of Finance & Technology; Carla Deak, Ice Arena Manager and Thomas Hoffman, Attorney.

Also Present: Jennifer Costa, Parks Services Assistant and Rocco Castellano, Castellano Design.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Additions, Corrections and Deletions to the Agenda**

No additions, corrections and deletions to the Agenda.

**Recess for Public Comment at 7:01 p.m.**

President Casas recessed for Public Comment at 7:01 p.m.

No Public Comment.

**Reconvene at 7:02 p.m.**

President Casas reconvened at 7:02 p.m.

**Presentation / Approval of the Regular Board Meeting Minutes dated January 23, 2024.**

Motion #1 by Commissioner White, second by Commissioner Vonesh to approve the Regular Board Meeting Minutes dated January 23, 2024.

Roll Call Vote: Commissioners White, yes; Casas, yes; Zinga, yes; O’Connell, yes; Vonesh, yes. Motion carried.

**Presentation / Approval of Manual Bill Listing dated January, 2024 in the amount of \$385,045.28**

Motion #2 by Commissioner Zinga, second by Commissioner O’Connell to approve the January, 2024 Manual Bill Listing in the amount of \$385,045.28.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

**Presentation / Approval of System Bill Listing dated February, 2024 in the amount of \$67,519.37**

Motion #3 by Commissioner White, second by Commissioner Vonesh to approve the February, 2024 System Bill Listing in the amount of \$67,519.37.

The System Bill Listing was reviewed.

A discussion was held regarding wrong locks for Door Project. Rocco Castellano from Castellato Design will look into further who will be responsible for the additional cost.

Roll Call Vote: Commissioners Zinga, yes; O’Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

**Correspondence**

No correspondence was received.

**Reports of Officers and Commissioners**

Commissioner O’Connell thanked the opportunity to attend the IPRA / IAPD Conference.

Commissioner Zinga echoed her comments. Nice way to get to know each other.

Commissioner White was a good conference.

President Casas thanked Assistant Costa for the Easter decorations. Thanked everyone for attending the Hester Musical. Possible theater program in the future. Star Blades took first place and all were excited.

**Rocco Castellano Design Studio Presentation**

*Ice Arena Locker Room, Bathroom, Roof and Insulation Project*

Rocco Castellano from Design Studio reviewed the Ice Arena Locker Room, Bathroom, Roof and Insulation Project proposed plans.

**Staff Reports:**

*Director*

Director LoCascio reported School District 212 will have more of a presence this year for their 100 years and Mr. Miller will be the Grand Marshall due to him retiring this year.

Director LoCascio explained the Franklin Avenue Tax Increment Finance being extended twelve years. The Village is looking for a letter of support from the Park District. A discussion was held. The Board is in support of the extension

We received the money from OSLAD.

*Superintendent of Finance/Technology*

Superintendent Bersani informed the Board we are still waiting for Draft Financial Reports from Auditors. The Finance Department has submitted everything on their open punch list.

The fiber has been installed at all facilities. Splicing still needs to take place before we can make the switch over. Manager Laskowski and Superintendent Bersani are working with TimePro to correct some attendance hiccups we continue to encounter in the dashboard.

*Superintendent of Recreation*

Superintendent Visteen shared that we have thirteen returning lifeguards. We also have six confirmed returning Pool Attendants. The four Pool Managers are new. Manager Strack is doing interviews.

Manager Rivera is in process of sending out letters to returning Counselors. We are in a good place for Summer staff.

Superintendent Visteen reported that Epack is up and running and we are looking into using for all programs.

*Ice Arena Manager*

Manager Deak reported that we are in a transitional phase with seasons. She highlighted her report.

*Superintendent of Parks*

Superintendent Wick contacted Summer staff from last year, four are returning. Looking to hire a few more.

Parks staff replaced ceiling tile in Banquet Hall. The Carpet was replaced in the banquet hall and doing meeting room right now.

Staff cleaned chandeliers and do look much better. Will look into replacing in the future.

Replaced soft start a few months ago. Found that the fans were not wired into the units, but still causing an issue. Coming up tomorrow to swap and see what is going on because still under warranty.

Assistant Costa reported on the Bee Hives. They did not survive the Winter. We will need 50,000 bees to start them again. We will have an early harvest due to the bees passing.

Staff preparing for the Spring due to the warmer weather.

*Marketing & Communication Manager*

Manager Saponieri highlighted her report.

Manager Saponieri met with Anthony and Nick from Antlur three times since last Board Meeting. They have the frame work for the home page and it looks great. Now working on the pages. Beta launch in May, official launch to public in June.

Manager Saponieri reported that we have \$11,300 Sponsorship signed, and have others in the works; and \$3,700 for the Color Run.

Director LoCascio stated that Manager Saponieri is doing a great job with sponsors. Superintendent Wick has also helped and reached out to vendors.

Director LoCascio highlighted the Ice Arena 50<sup>th</sup> Anniversary event schedule.

*WSSRA*

No updates.

**Unfinished Business**

*Ice Arena & North Park Window/Door Replacement Project*

Motion #4 by Commissioner Vonesh, second by Commissioner Zinga to approve Payout #6 to WB Olson, Inc., in the amount of \$ 176,788; leaving a balance to finish project, plus retainage of \$259,040.

Director LoCascio reported have list of outstanding items. Pro Shop windows scheduled for March 11 and the Locker Room Doors also in March. Discussing if should wait to do Locker Room Doors when project is done.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Casas, yes; Zinga, yes. Motion carried.

*Paid Leave for All Workers Act*

Director LoCascio reported that Cook County is having a hearing, but has been pushed back to March 11. May reach out to Commissioner Aguilar.

*CNN*

Director LoCascio has had discussions with representative from CNN regarding increase. Spoke with Mayor Pedersen regarding grant through Leyden Township. Will be meeting with Rocco Bisalico, from Leyden Township. A discussion was held.

**New Business:**

*Proposed 2024-2025 Regular Monthly Board Meeting Schedule*

Motion #5 by Commissioner White, second by Commissioner Zinga to approve the 2024-2025 Regular Monthly Meeting Schedule as follows:

May 28, 2024 – Community Center	November 26, 2024 – Community Center
June 25, 2024 – North Park	December 17, 2024 – Community Center
July 23, 2024 – Community Center	January 22, 2025 – Community Center
August 27, 2024 – Community Center	February 25, 2025 – Community Center
September 24, 2024 – Community Center	March 25, 2025 – Community Center
October 22, 2024 – Community Center	April 22, 2025 – Community Center

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes; Zinga, yes; O’Connell, yes. Motion carried.

*Vehicle Purchases*

Motion #6 by Commissioner Zinga, second by Commissioner Vonesh to authorize the purchases of the following vehicles and equipment through the Sourcewell Purchasing Program, in an amount not to exceed \$190,270.60.

Director LoCascio explained trucks were budgeted for this year, and two are being budgeted for next year. Superintendent Wick reviewed vehicles being replaced and highlighted the proposed vehicle purchase. Superintendent Wick reported that he will have a proposal for another truck next month. Will be going with grey trucks due to green being an upcharge.

*From National Auto Fleet Group:*

2024 Ford F-450 XL 2WD 145" WB 60" CA	\$55,702.08
2024 Ford F-450 XL 4WD 145" WB 60" CA	\$59,149.74
2024 Ford F-150 XL 4WD Reg Cab 8ft Bed	\$44,925.78

*From Monroe Trucking Equipment:*

2024 Ford F450 4X4 Cab and Chassis	\$28,536.00
Equipment and Installation of (2) Amber/Clear Whelen Duo Warning Lights for F150 Front Grill and Rear Bumper	\$ 1,957.00

Roll Call Vote: Commissioners White, yes; Casas, yes; Zinga, yes; O’Connell, yes; Vonesh, yes. Motion carried.

*April 23, 2024 Monthly Board Meeting*

Motion #7 by Commissioner White, second by Commissioner Vonesh to move the April 23, 2024 Monthly Board Meeting from the Community Center to North Park.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

**Suggested Motions**

There were no Suggested Motions.

**Required Signatures**

Manager Laskowski received required signatures.

**Closed Session to discuss Pending Litigation 2(c)11, Land Acquisition 2(c)5 and Personnel 2(c)1**

Motion #8 by Commissioner Zinga, second by Commissioner O’Connell to enter into Closed Session at 8:45 p.m. to discuss Pending Litigation 2(c)11, Land Acquisition 2(c)5 and Personnel 2(c)1.

Roll Call Vote: Commissioners Zinga, yes; O’Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

**Rise Out of Closed Session**

Motion #9 by Commissioner White, second by Commissioner Vonesh to rise out of Closed Session at 9:14 p.m.

Roll Call Vote: Commissioners O’Connell, yes; Vonesh, yes; White, yes; Casas, yes; Zinga, yes. Motion carried.

**Take action, if any, on matters discussed in Closed Session**

Personnel Policy discussion.

**Adjourn at 9:21 p.m.**

Motion #10 by Commissioner Zinga, second by Commissioner O’Connell to adjourn at 9:21 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes; Zinga, yes; O’Connell, yes. Motion carried.

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Susan E. O’Connell, Secretary