

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, December 19, 2023; 7:00 p.m.
Community Center
9560 Franklin Avenue
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:01 p.m.

President Casas called the meeting to order at 7:01 p.m.

Roll Call

Physically Present: Commissioners Joseph E. Zinga, AnneMarie Casas, Mark K. White, Michael A. Vonesh and Susan E. O'Connell.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Liz Visteen, Superintendent of Recreation; Stephanie Bersani, Superintendent of Finance & Technology and Carla Deak, Ice Arena Manager; Attorney Thomas Hoffman.

Also Present: Jennifer Costa, Parks Services Assistant and Eric Hornig, Hitchcock Design.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Recess for Public Comment at 7:03 p.m.

President Casas recessed for Public Comment at 7:03 p.m.

No public comment.

Reconvene at 7:01 p.m.

President Casas reconvened at 7:03 p.m.

Presentation / Approval of the Regular Board Meeting Minutes and Closed Session Minutes dated November 28, 2023.

Motion #1 by Commissioner O'Connell, second by Commissioner Zinga to approve the Regular Board Meeting Minutes and Closed Session Minutes dated November 28, 2023.

Commissioner Vonesh asked why his communication problem regarding North Park discussion with Superintendent Visteen was not in the minutes. There was no specific reason.

Roll Call Vote: Commissioners Casas, yes; White, yes; Vonesh, no; O'Connell, yes; Zinga, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated November, 2023 in the amount of \$217,419.70
Motion #2 by Commissioner Zinga, second by Commissioner White to approve the November, 2023 Manual Bill Listing in the amount of \$217,419.70.

The Manual Bill Listing was reviewed.

Roll Call Vote: Commissioners White, yes; Vonesh, yes; O'Connell, yes; Zinga, yes; Casas, yes. Motion carried.

Presentation / Approval of System Bill Listing dated December, 2023 in the amount of \$47,178.13
Motion #3 by Commissioner White, second by Commissioner Vonesh to approve the December, 2023 System Bill Listing in the amount of \$47,178.13.

The System Bill Listing was reviewed.

Roll Call Vote: Commissioners Vonesh, yes; O'Connell, yes; Zinga, yes; Casas, yes; White, yes. Motion carried.

Correspondence

No correspondence was received.

Presentation of Multi-Park Renovations Master Plan by Eric Hornig, Hitchcock Designs

Eric Horning from Hitchcock Design presented the Multi-Park Renovations Master Plan Proposal for the next three-years to the Board. A discussion was held.

Reports of Officers and Commissioners

Commissioner O'Connell thanked staff for the fun Christmas Party.

Commissioner Zinga very nice to see the part-time staff in attendance, and would like to continue; he liked the creativity.

Commissioner White also thanked staff for the work into the party, it was fun.

Commissioner Vonesh also thanked the staff and it was a fun party.

President Casas also enjoyed the party. Loved the laser tag. The Ice Show was very nice. Thanked Manager Saponieri for coming to take pictures. Also thanked Assistant Costa for the decorations outside. It was nice to see Franklin Park named one of the top ten arenas in newspaper article.

Staff Reports:

Director

Director LoCascio met with a Solar Panels representative, just looking into the market. Meeting with Jim Belden to review starting with the Ice Arena. When looked at Service Center, not recommended for that facility. Was nice to have Williams Architect out to walkthrough Service Center. A discussion was held. Commissioner Zinga suggested looking into a wind turbine.

Director LoCascio will follow-up on CNN Lease Agreement.

Director LoCascio met with members of the Chicago Metropolitan Planning Group working with the Village redevelopment of Grand Avenue and we shared old pictures that Commissioner White shared with us of parade on Grand Avenue. He invited the group to come present at a Park Party.

Director LoCascio received a request from Phoenix School, LASEC, for a wellness box and he referred them to Village since they are South of Grand.

Superintendent of Parks

Superintendent Wick reported that staff is working on cleaning and organizing the shop due to a busy summer. The crew finished mulching leaves and will start doing Winter pruning, and Winter cleaning of the facilities.

Marketing & Communication Manager

Manager Saponieri reported that Fall programs are wrapping up and she will get evaluations out to participants this week. She will do a final push for Winter Break Camp and Youth Basketball Leagues.

Anthony Holmes from Antler will have a website redesign proposal for the next Board Meeting.

She is wrapping up Holiday content for the next two weeks.

Superintendent of Finance/Technology

Superintendent Bersani is working on a lot of odd and ends, and on the Preliminary Bank listing for Bond Sale.

The Phone swap took place at Community Center and Ice Arena, and the rest of facilities will be done next week. She continues to troubleshoot ActiveNet issues.

We are waiting for a draft Audit from Sikich. Manager Laskowski and Superintendent Bersani continue working on TimePro Issues.

There is one more payroll in this calendar year, then we will issue W2's.

Superintendent of Recreation

Superintendent Visteen shared the Polar Express events went very well. Manager Strack orchestrated a Dance Showcase for participants registered in the Fall Session, which was very well received.

Nigel Burnett's last day was last week. We will also advertise on Indeed. In the meantime, she is taking on the responsibilities and working with volunteer coaches.

A discussion was held regarding ActiveNet. Patrons complimented the Santa at Breakfast with Santa and Polar Express.

Ice Arena Manager

Manager Deak Holiday Ice Show went really well and kids had a lot of fun. Really getting into Barbie theme, and the parents also are getting into it. Fun weekend for everyone. Anne did a phenomenal job all because she loves it and the kids loves it.

Looking to be very busy with Holiday Break skate. Looking into doing a mini-session starting in January.

Higher level classes will be offered, will check with Anne.

WSSRA

Director LoCascio shared WSSRA reorganized committees, and he will be chairing the Policy Committee the next year.

Legislative Breakfast scheduled for February 23, 2024.

Unfinished Business

Ice Arena & North Park Window/Door Replacement Project

Motion #4 by Commissioner White, second by Commissioner Vonesh to approve Payout #4 to WB Olson, Inc., in the amount of \$36,869; leaving a balance to finish project, plus retainage of \$647,658.

Director LoCascio gave an update on progress of the project. Coming along nice.

Roll Call Vote: Commissioners O'Connell, yes; Zinga, yes; Casas, yes; White, yes; Vonesh, yes. Motion carried.

IAPD/IPRA Soaring to New Heights State Conference / January, 2024

Will put everything together and share with the Board.

New Business:

Ordinance #23-24-4/O

Motion #5 by Commissioner Vonesh, second by Commissioner White to adopt Ordinance #23-24-4/O, An Ordinance of the Park District of Franklin Park Concerning Surety Bonds on Construction Projects.

Attorney Hoffman recapped the new legislation raising the threshold to require material and performance bonds from \$50,000 to \$150,000, but any public body could reduce the threshold.

Roll Call Vote: Commissioners Zinga, yes; Casas, yes; White, yes; Vonesh, yes; O'Connell, yes. Motion carried.

Ordinance #23-24-5/O – Tax Levy

Motion #6 by Commissioner Zinga, second by Commissioner O'Connell to adopt Ordinance #23-24-5/O for the levy and assessment of taxes for the fiscal year beginning May 1, 2023 & ending April 30, 2024.

Roll Call Vote: Commissioners Casas, yes; White, yes; Vonesh, no; O'Connell, yes; Zinga, yes. Motion carried.

WSSRA Representatives Appointments

Motion #7 by Commissioner O'Connell, second by Commissioner White to appointment Daniel LoCascio as the Regular Representative, and Liz Visteen as the alternate to the WSSRA Board of Directors for the Park District of Franklin Park for 2024.

Roll Call Vote: Commissioners White, yes; Vonesh, yes; O'Connell, yes; Zinga, yes; Casas, yes. Motion carried.

Multi-Park Renovations Master Plan

Motion #8 by Commissioner White, second by Commissioner Zinga to approve the Multi-Park Renovations Master Plan presented by Eric Hornig from Hitchcock Design.

Roll Call Vote: Commissioners Vonesh, yes; O’Connell, yes; Zinga, yes; Casas, yes; White, yes. Motion carried.

Personnel Policy Updates / Revisions

Director LoCascio explained the redline versions were included in the packet, for consideration next month.

Parks Foundation

January 9, 2024 meeting at 6:00 p.m.

Suggested Motions

No suggested motions.

Required Signatures

Manager Laskowski received required signatures.

Adjourn at 8:07 p.m.

Motion #11 by Commissioner White, second by Commissioner Zinga to adjourn at 8:07 p.m.

Roll Call Vote: Commissioners O’Connell, yes; Zinga, yes; Casas, yes; White, yes; Vonesh, yes. Motion carried.

Susan E. O’Connell, Secretary