

ORDINANCE NO. 23-24-1/O

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF MAY, 2023, AND ENDING ON THE 30th DAY OF APRIL, 2024.

WHEREAS, the Board of Park Commissioners of the Park District of Franklin Park has caused to be prepared in tentative form a combined annual budget and appropriation ordinance and the Secretary of the Board has made same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held at the Community Center, 9560 Franklin Avenue, Franklin Park, IL 60131 on the 25th day of July 2023, notice of said hearing having been given by publication at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The following sums of money and each of them be and the same hereby are budgeted and appropriated for the following purposes for the fiscal year beginning on May 1, 2023, and ending on April 30, 2024:

CORPORATE FUND

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	74,884
Director of Parks & Recreation	78,476
Human Resources Manager	62,507
Finance Coordinators	124,047
Marketing Coordinator	37,824
Salaries Part-Time/Internship	18,346
Archiving	11,200
Health/Life Insurance Premiums	113,706
Employee Benefit Program	5,320
Total Personnel Expense	526,309

B. Contractual Services

Maintenance Service - Equipment	4,480
IT Network Services	30,532
Computer Maintenance Agreement	13,440
Legal Service	44,800
Recruitment	554
Professional Consulting	33,600
Postage	1,400
Telephone Service	11,383

Printing & Brochures	3,472
Preprint Design & Production	1,960
Publication & Legal Notice	4,480
Travel Expenses	17,360
Employee Training	7,280
Tuition	2,940
Memberships / Subscriptions	13,760
Conference / Seminar	6,278
Archiving Expenses	560
Total Contractual Services Expense	198,279

C. Commodities Expenses

Supplies - Office	4,822
Application Software	560
Archiving Expenses	3,047
Total Commodities Expense	8,429

E. Capital Outlay Expenses

Computer Equipment	4,480
Total Capital Outlay Expense	4,480

F. Other Expenditures

Public Relations	7,840
Miscellaneous Expenses	4,407
Total Other Expenditures	12,247

II. PARKS

A. Personnel Expenses

Salaries - Part-Time / Temporary	79,927
Salaries - Overtime	10,080
Superintendent of Parks & Planning	33,053
Parks Facility Maintenance Manager	75,402
Parks Services Staff	148,281
Administrative Assistant	47,519
Health/Life Insurance Premiums	109,543
Uniforms	3,644
Employee Benefit Program	2,240
Total Personnel Expense	509,689

B. Contractual Services Expenses

Building Repairs	15,120
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Park District of Franklin Park Budget and Appropriations Ordinance for May 1, 2023 through April 30, 2024

Equipment Repairs	12,863
HVAC Repairs	672
Vehicle (Fleet) Maintenance	22,165
Parks Improvement Repairs	9,520
Park Lighting Repairs	5,264
Horticulture Services	9,750
Tree Care Services	19,522
Vandalism Repairs	2,240
Project Aurelius Maintenance	5,040
Maintenance Agreement/Contract	11,066
Telephone Service	8,803
Travel Expenses	2,016
Employee Training	4,144
Tuition Reimbursement	3,360
Memberships / Subscriptions	1,579
Conference / Seminar	896
Utilities - Electric	3,360
Utilities - Gas	6,619
Utilities - Water	2,240
Garbage Disposal	16,660
Equipment Rental	3,920
Total Contractual Services Expense	166,818

C. Commodities Expenses

Supplies - Building	2,718
Supplies - Janitorial	3,360
Supplies - Vandalism	2,240
Supplies - Athletic Field	9,239
Supplies - Parks Maintenance	11,514
Supplies - Safety	3,703
Supplies - Playground Safety Surface	12,622
Supplies - Special Events	6,720
Parts-Equipment	11,704
Parts - Automotive	1,120
Parts - Playground Equipment	7,280
Supplies - Office	1,120
Supplies - Computer	3,360
Project Aurelius Supplies	2,576
Tools	10,078
Automotive Fuel & Oil	22,400
Tree Program	5,600

Horticultural	13,328
Flowers	7,392
Organic Fertilizer	1,680
Total Commodities Expenses	139,754

III. CENTRE AT NORTH PARK

A. Personnel Expenses

Superintendent of Finance & Technology	9,315
Director of Parks & Recreation	9,762
Human Resource Manager	7,776
Marketing Coordinator	4,705
Centre Manager	67,760
Centre Staff - Building General	16,800
Registrars	55,037
Fitness	6,720
Adult Fitness	0
Bar Staff	9,402
Wait Staff	12,056
Health/Life Insurance Premiums	18,932
Uniforms	448
Employee Benefit Program	1,344
Total Personnel Expense	220,057

B. Contractual Services Expenses

Building Repairs	11,200
Maintenance Service - Equipment	2,240
Equipment Repairs	2,016
Carpet Cleaning	896
Maintenance Agreement/Contract	6,440
Postage	224
Telephone Service	11,200
Printing & Brochures	1,568
Preprint Design & Production	560
Travel Expense	560
Employee Training	560
Memberships / Subscriptions	224
Conference / Seminar	560
Utilities - Electric	24,739
Utilities - Gas	11,124
Utilities - Water	5,600
Garbage Disposal	3,360
Bank Charges	4,704

Operating Licenses	3,080
Total Contractual Services Expense	90,854

C. Commodities Expenses

Supplies - Building	8,960
Supplies - Office	672
Supplies - Safety	560
Supplies - Computer	1,120
Supplies - Banquet Table Linen	8,400
Supplies - Banquet Catering	67,200
Supplies - Banquet Beverages	10,080
Food Resale - Concessions	560
Total Commodities Expense	97,552

D. Other Expenditures

Sales Tax	20,160
Public Relations	560
Total Other Expenditures	20,720

CORPORATE FUND TOTAL 1,995,189

RECREATION FUND

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	18,704
Director of Parks & Recreation	19,601
Human Resource Manager	15,613
Part-Time Staff & Interns	6,720
Marketing Coordinator	9,447
Registrars	44,800
Special Events Staff	1,369
Health/Life Insurance Premiums	35,551
Auto Allowance	336
Employee Benefit Program	2,800
Staff Uniforms	2,240
Total Personnel Expense	157,181

B. Contractual Services Expenses

Building Repairs	16,800
Maintenance Service Agreements	6,720
Horticulture Services	560
Maintenance Agreement/Contract	14,000
Programs	53,281

Postage	11,200
Telephone Service	10,640
Printing & Brochures	32,480
Preprint Design & Production	5,600
Marketing and Website Consulting	2,240
Employee Training	3,136
Tuition Reimbursement	0
Memberships / Subscriptions	1,960
Conference and Travel	6,720
Garbage Disposal	3,024
Utilities - Electric	34,056
Utilities - Gas	16,327
Utilities - Water	32,799
Bank Charges	11,200
Total Contractual Services Expense	262,743

C. Commodities Expenses

Supplies - Building	8,400
Supplies - Janitorial	9,520
Supplies - Safety	6,720
Supplies - Office	3,640
Automotive Fuel	2,240
Supplies - Special Events	11,906
Total Commodities Expense	42,426

D. Capital Outlay Expenses

Equipment - Computer	3,920
Total Capital Outlay Expense	3,920

E. Other Expenditures

Public Relations	3,920
Total Other Expenditures	3,920

II. RECREATION PROGRAMMING

A. Personnel Expenses

Superintendent of Recreation	59,985
Athletic Supervisor	52,920
Program/Aquatic Supervisor	55,567
Recreation Supervisor	58,565
Community Center Staff	126,496
Instructor Staff	77,587

Athletics Staff	17,435
Special Events Staff	1,230
Day Camp Staff	151,603
Teen Program Staff	900
Seniors Staff	0
Total Personnel Expense	602,288

B. Contractual Services Expenses

Programs	53,726
Total Contractual Services Expense	53,726

C. Commodities Expenses

Supplies - Program / Events	39,973
Total Commodities Expense	39,973

III. SWIMMING POOL

A. Personnel Expenses

Managers	41,442
Program Staff Instructors	14,326
Swim Team	6,416
Front Desk Cashier	18,592
Concession	12,386
Pool Attendants	17,706
Lifeguards	92,650
Maintenance	4,435
Pool Rental Labor	10,795
Uniforms	5,344
Employee Benefit Program	1,904
Total Personnel Expense	225,996

B. Contractual Services Expenses

Building Repairs	10,080
Equipment Repairs	7,336
Telephone Service	2,800
Utilities - Electric	8,284
Utilities - Gas	16,800
Utilities - Water	20,216
Utilities - Garbage Disposal	1,456
Bank Fees	1,680
Total Contractual Services Expense	68,652

C. Commodities Expenses

Supplies - Maintenance	4,480
Supplies - Office	1,344
Supplies - Operating	3,920
Supplies - Pool Chemicals	33,600
Supplies - Programs	5,040
Supplies - Concession Resale	19,040
Total Commodities Expenses	67,424

D. Other Expenditures

Public Relations	2,016
Sales Tax Vending	0
Total Other Expenditures	2,016

IV. ICE ARENA

A. Personnel Expenses

Salaries - Part-time / Temporary	1,680
Salaries - Overtime	5,600
Superintendent of Finance & Technology	9,315
Director of Parks & Recreation	9,762
Human Resources Manager	7,776
Marketing Coordinator	4,704
Manager	82,925
Assistant Manager	70,840
Skating School Director	75,646
Arena Services Supervisor	50,305
Program/Marketing Manager	63,927
Supervisor I	45,466
Supervisor II	50,400
Arena Secretary	0
Night Supervisor Part-Time	33,600
Assistant Supervisor/Maintenance	17,920
IA Maintenance Tech	65,734
Maintenance Part-Time	28,000
Cashier Part-Time	44,800
Concessions	16,800
Ice Guards	19,600
Precision Coaches	14,560
Instructors/Lessons	68,320
Skate Camp	19,600
Adult Hockey League Labor	5,600
Ice Show Labor	11,200
Freestyle Attendants	2,240

Adult Hockey League - Referees	28,560
Panther Paws	14,327
Youth Hockey League - Labor	8,400
Youth Hockey Camp/Clinic	23,856
Youth House League - Referees	15,393
Youth Hockey Tournament	672
Figure Skating Competition	560
Hockey Program Coordinator (Part-Time)	2,240
Skating Club Coordinator	2,240
Special Event Staff	0
Health / Life Insurance Premiums	101,696
Social Security Contribution	58,800
IMRF Contribution	33,600
Uniforms	1,680
Automobile Allowance	560
Employee Benefit Program	3,360
Total Personnel Expense	1,122,265

B. Contractual Services Expenses

Building Repairs	7,280
Maintenance Service - Equipment	6,160
Equipment Repairs	2,800
HVAC Equipment Repairs	6,160
Zamboni Repairs	2,240
Knife Sharpening	2,800
Carpet Cleaning	0
Maintenance Refrigeration	22,400
Maintenance Service - Contracts	16,800
Skilled Labor	1,120
Program Fees	23,520
Postage	1,680
Telephone Service	8,960
Printing & Brochures	8,400
Preprint Design & Production	2,800
Publications & Legal Notice	112
Travel Expense	1,680
Employee Training	2,240
Tuition Reimbursement	1,120
Memberships / Subscriptions	1,680
Conference / Seminar	2,240
Utilities - Electric	106,400
Utilities - Gas	33,769

Utilities - Water	42,000
Garbage Disposal	4,704
Bank Charges	19,040
Total Contractual Services Expense	328,105

C. Commodities Expenses

Supplies - Building	6,720
Supplies - Heating	1,680
Supplies - Rink Proper	3,360
Supplies - Wood Stove	1,008
Supplies - Safety	1,120
Materials - Vandalism Replacement	448
Supplies - Maintenance	6,160
Parts - Electrical	560
Parts - Equipment	5,040
Parts - Compressors	7,840
Parts - Zamboni	3,920
Supplies - Office	1,960
Supplies - Computer	1,680
Supplies - Operating	1,120
Rental Skates	0
Tools	560
Supplies - Program / Events	114,408
Supplies - Concession (Resale)	16,800
Supplies - Vending	19,040
Total Commodities Expenses	193,424

D. Other Expenditures

Public Relations	2,240
Miscellaneous Expense	560
Sales Tax - Vending	0
Total Other Expenditures	2,800

TOTAL RECREATION FUND 3,176,858

CAPITAL PROJECTS FUND

Pool Improvements	144,103
Recreation Basement Office Furniture & Special Event Tents	68,000
Radio/Walkie Talkies	5,000
CC Remote Scoreboard & AED Replacements	18,000
Pine Room TV, Windows 365, TimePro and Copy Machine	80,500
IA Compressor Rebuilds & Tank	41,000

IA Display Windows & Tables	6,000
Zamboni	140,063
NP / Birch Park Lights & Controller	60,000
NP Replace Broken Sidewalks	30,000
New Locks	8,000
Discovery Park Train	55,000
Skate Park Update	16,000
Land Acquisition	350,000
Vehicle (Dump)	75,000
Service Center Roof Repairs	145,000
NP Paint & Sand Blast Gazebo	20,000
NP (3) Refrigerators	30,000
NP Tables & Chairs	25,000
NP Carpeting	35,000
NP Lights/Chandelier	40,000
NP Ceiling Tile Replacement	15,000
NP Carpet Cleaner	11,000

Total Capital Outlay **1,417,666**
TOTAL CAPITAL PROJECTS FUND **1,417,666**

BOND AND INTEREST FUND

Debt Payment Expenses	
Principal and Interest due on Bond Issues	1,156,374
TOTAL BOND AND INTEREST FUND	1,156,374

ILLINOIS MUNICIPAL RETIREMENT FUND

Contributions to Illinois Municipal Retirement Fund	115,513
TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND	115,513

FICA/SOCIAL SECURITY FUND

Contributions—Federal Insurance Contributions Act	212,271
TOTAL FICA/SOCIAL SECURITY FUND	212,271

LIABILITY INSURANCE FUND

A. Personnel Expenses	
Safety Administration Personnel Expenses	93,555
Worker's Compensation	36,781
Health Insurance	17,988
Unemployment Insurance	16,800
Safety Equipment & Supplies	8,960
Total Personnel Expenses	174,084

B. Contractual Services Expenses	
Service & Maintenance Contracts	29,120
Employee Background Checks	1,680
Public Liability Insurance Premiums	26,208
Pollution Liability	1,163
Property Insurance Premiums	38,664
Employee Safety Training	34,160
Total Contractual Services Expense	130,995

TOTAL LIABILITY INSURANCE FUND 305,079

AUDIT FUND

Audit Expenses	31,816
TOTAL AUDIT FUND	31,816

RECREATION FOR THE HANDICAPPED FUND

A. Contractual Services Expenses	
Contribution to WSSRA under joint agreement as permitted by applicable provisions of the Illinois Park District Code.	150,034
ADA Capital Improvements Park Renovation	22,400
Total Contractual Services	172,434

TOTAL RECREATION FOR THE HANDICAPPED FUND 172,434

SUMMARY OF FUNDS BUDGETED AND APPROPRIATED

Corporate Fund	1,995,189
Recreation Fund	3,176,858
Capital Projects Fund	1,417,666
Bond and Interest Fund	1,156,374
Illinois Municipal Retirement Fund	115,513
FICA/Social Security Fund	212,271
Liability Insurance Premium Fund	305,079
Audit Fund	31,816
Recreation for the Handicapped Fund	172,434
TOTAL BUDGETED AND APPROPRIATED FUNDS	8,583,201

Each of the said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the PARK DISTRICT OF FRANKLIN PARK to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May, 2023, and ending the 30th day of April, 2024, for the respective purposes set forth.

Section 2: All unexpended balances of the appropriation for the fiscal year ending the 30th day of April, 2023, and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: Pursuant to law the following determinations have been and are hereby made a part thereof:

Cash on hand and short term investments at the beginning of the fiscal year (except proceeds of Bond Issues):	\$	8,173,797
Estimate of cash expected to be received during the fiscal year from all sources (except proceeds of Bond Issues):	\$	7,326,611
Estimate of expenditures contemplated for the fiscal year (except proceeds of Bond Issues):	\$	6,521,695
Estimated cash and short term investments expected to be on hand at the end of the fiscal year (except proceeds of Bond Issues):	\$	8,978,713

Section 4: All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed. If any item or portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this ordinance.

Section 5: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of this Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED This 25th day of July 2023.

APPROVED This 25th day of July 2023.

RECORDED VOTE:

Ayes: Nays: Absent:

ATTEST:

Secretary
Park District of Franklin Park
Franklin Park, Illinois

President
Park District of Franklin Park
Franklin Park, Illinois

STATE OF ILLINOIS

COUNTY of COOK

I, Susan E. O'Connell, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Park District of Franklin Park and of the Board of Commissioners of the Park District of Franklin Park; and that I have access to and am custodian of the official minutes of the meetings of the Board of Commissioners of the Park District of Franklin Park.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

ORDINANCE NO. 23-24-1/O

PARK DISTRICT OF FRANKLIN PARK

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, 2023, AND ENDING ON THE 30TH DAY OF APRIL, 2024

that the foregoing was passed by the Board of Commissioners of said Park District of Franklin Park on the 25th day of July 2023 was on the same day approved by the Secretary of the Park District of Franklin Park; that it was filed and recorded in the office of the Secretary of the Park District of Franklin Park on which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the PARK DISTRICT OF FRANKLIN PARK this 25th day of July 2023.

SECRETARY

Park District of Franklin Park
Cook County, Illinois

(SEAL)

PARK DISTRICT OF FRANKLIN PARK
COOK COUNTY, ILLINOIS

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**CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUES BY SOURCE
ANTICIPATED TO BE RECEIVED DURING FISCAL YEAR 2023/2024 PURSUANT TO SECTION 162 OF
THE REVENUE ACT OF 1939**

The undersigned, Mark K. White, the Treasurer and Chief Fiscal Officer of the Park District of Franklin Park, does hereby certify the estimate of revenues by source anticipated to be received by the Park District of Franklin Park, Cook County, Illinois, in the fiscal year 2023/2024, as follows:

General Real Estate Tax Revenues	4,013,911
Personal Property Replacement Tax Revenues	973,000
Interest Earnings Revenues	3,494
Rental Revenues	714,229
Program User Fees Revenues	1,538,749
Concession/Retail Sales Revenues	75,025
Miscellaneous Revenue	8,203
TOTAL REVENUES	7,326,611

The above is certified this 25th day of July 2023.

Treasurer and Chief Fiscal Officer

The above certification was filed with the County Clerk of Cook County, Illinois, on this ____ day of _____, 2023.

DAVID T. ORR, County
Clerk of Cook County

By: _____