

ORDINANCE NO. 21-22-1/O

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF MAY, 2021, AND ENDING ON THE 30th DAY OF APRIL, 2022.

WHEREAS, the Board of Park Commissioners of the Park District of Franklin Park has caused to be prepared in tentative form a combined annual budget and appropriation ordinance and the Secretary of the Board has made same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held at the Community Center, 9560 Franklin Avenue, Franklin Park, IL 60131 on the 27th day of July 2021, notice of said hearing having been given by publication at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The following sums of money and each of them be and the same hereby are budgeted and appropriated for the following purposes for the fiscal year beginning on May 1, 2021, and ending on April 30, 2022:

CORPORATE FUND

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	68,907
Director of Parks & Recreation	94,545
Human Resources Manager	50,163
Finance Coordinators	99,994
Marketing Coordinator	30,169
Salaries Part-Time/Internship	18,346
Archiving	2,155
Health/Life Insurance Premiums	136,672
Employee Benefit Program	3,143
Total Personnel Expense	504,093

B. Contractual Services

Maintenance Service - Equipment	3,344
IT Network Services	24,360
Computer Maintenance Agreement	9,483
Legal Service	26,320
Recruitment	554
Professional Consulting	1,680
Postage	1,946

Telephone Service	10,348
Printing & Brochures	3,472
Preprint Design & Production	2,800
Publication & Legal Notice	1,680
Travel Expenses	8,960
Employee Training	2,800
Tuition	2,940
Memberships / Subscriptions	13,760
Conference / Seminar	6,278
Archiving Expenses	560
Total Contractual Services Expense	121,285

C. Commodities Expenses

Supplies - Office	4,822
Application Software	3,047
Archiving Expenses	560
Total Commodities Expense	8,429

E. Capital Outlay Expenses

Computer Equipment	4,160
Total Capital Outlay Expense	4,160

F. Other Expenditures

Public Relations	3,008
Miscellaneous Expenses	4,407
Total Other Expenditures	7,416

II. PARKS

A. Personnel Expenses

Salaries - Part-Time / Temporary	61,308
Salaries - Overtime	6,720
Superintendent of Parks & Planning	29,967
Parks Facility Maintenance Manager	69,383
Parks Services Staff	149,494
Administrative Assistant	43,727
Health/Life Insurance Premiums	95,038
Uniforms	3,148
Employee Benefit Program	2,240
Total Personnel Expense	461,025

B. Contractual Services Expenses

Building Repairs	6,832
Equipment Repairs	13,535
HVAC Repairs	672
Vehicle (Fleet) Maintenance	21,235
Parks Improvement Repairs	17,584
Park Lighting Repairs	7,952
Horticulture Services	5,600
Tree Care Services	12,871
Vandalism Repairs	2,240
Maintenance Agreement/Contract	2,330
Telephone Service	5,040
Travel Expenses	336
Employee Training	3,444
Tuition Reimbursement	336
Memberships / Subscriptions	2,464
Conference / Seminar	1,456
Utilities - Electric	3,360
Utilities - Gas	5,600
Utilities - Water	2,240
Garbage Disposal	12,432
Equipment Rental	1,680
Total Contractual Services Expense	129,239

C. Commodities Expenses

Supplies - Building	2,416
Supplies - Janitorial	5,172
Supplies - Athletic Field	19,843
Supplies - Parks Maintenance	11,424
Supplies - Safety	3,940
Supplies - Playground Safety Surface	10,643
Supplies - Special Events	5,320
Parts-Equipment	7,784
Parts - Automotive	1,120
Parts - Playground Equipment	10,080
Supplies - Office	840
Supplies - Computer	3,360
Tools	4,973
Automotive Fuel & Oil	15,120
Tree Program	5,600
Horticultural	11,760
Flowers	3,136

Fertilizer	840
Total Commodities Expenses	123,371

III. CENTRE AT NORTH PARK

A. Personnel Expenses

Superintendent of Finance & Technology	8,571
Director of Parks & Recreation	11,760
Human Resource Manager	6,215
Marketing Coordinator	3,753
Centre Manager	72,872
Centre Staff - Building General	12,320
Registrars	31,767
Fitness	3,360
Adult Fitness	3,584
Bar Staff	5,152
Wait Staff	8,400
Health/Life Insurance Premiums	16,611
Uniforms	224
Employee Benefit Program	1,344
Total Personnel Expense	185,931

B. Contractual Services Expenses

Building Repairs	10,920
Maintenance Service - Equipment	1,120
Equipment Repairs	2,016
Carpet Cleaning	1,792
Maintenance Agreement/Contract	5,600
Postage	336
Telephone Service	6,936
Printing & Brochures	1,615
Preprint Design & Production	560
Travel Expense	336
Employee Training	336
Memberships / Subscriptions	112
Conference / Seminar	112
Utilities - Electric	34,176
Utilities - Gas	6,779
Utilities - Water	7,280
Garbage Disposal	2,184
Bank Charges	3,360
Operating Licenses	2,800
Total Contractual Services Expense	88,370

C. Commodities Expenses	
Supplies - Building	2,800
Supplies - Office	336
Supplies - Safety	336
Supplies - Computer	336
Supplies - Program	28
Supplies - Banquet Table Linen	4,256
Supplies - Banquet Catering	44,800
Supplies - Banquet Beverages	8,960
Food Resale - Concessions	336
Total Commodities Expense	62,188
D. Other Expenditures	
Sales Tax	13,830
Public Relations	224
Total Other Expenditures	14,054
CORPORATE FUND TOTAL	1,709,561

RECREATION FUND

I. GENERAL	
A. Personnel Expenses	
Superintendent of Finance & Technology	17,211
Director of Parks & Recreation	23,614
Human Resource Manager	12,728
Part-Time Staff & Interns	6,720
Marketing Coordinator	7,535
Registrars	27,302
Special Events Staff	493
Health/Life Insurance Premiums	40,747
Auto Allowance	336
Employee Benefit Program	1,680
Staff Uniforms	2,016
Total Personnel Expense	140,382
B. Contractual Services Expenses	
Building Repairs	16,800
Maintenance Service Agreements	12,208
Horticulture Services	560
Maintenance Agreement/Contract	7,834
Programs	30,828
Postage	8,400

Telephone Service	6,384
Printing & Brochures	24,640
Preprint Design & Production	6,720
Marketing and Website Consulting	2,800
Employee Training	2,800
Tuition Reimbursement	2,240
Memberships / Subscriptions	3,920
Conference and Travel	4,368
Garbage Disposal	2,240
Utilities - Electric	36,210
Utilities - Gas	13,440
Utilities - Water	34,048
Bank Charges	16,800
Total Contractual Services Expense	233,240

C. Commodities Expenses

Supplies - Building	5,600
Supplies - Janitorial	7,861
Supplies - Safety	6,720
Supplies - Office	3,640
Automotive Fuel	1,120
Supplies - Program Events	2,050
Total Commodities Expense	26,991

D. Capital Outlay Expenses

Equipment - Computer	3,360
Total Capital Outlay Expense	3,360

E. Other Expenditures

Public Relations	7,840
Total Other Expenditures	7,840

II. RECREATION PROGRAMMING

A. Personnel Expenses

Superintendent of Recreation	52,445
Athletic Supervisor	42,471
Program/Aquatic Supervisor	42,709
Recreation Supervisor	43,078
Community Center Staff	96,432
Instructor Staff	97,160
Athletics Staff	23,867

Special Events Staff	2,362
Day Camp Staff	118,543
Teen Program Staff	1,201
Seniors Staff	0
Total Personnel Expense	520,268

B. Contractual Services Expenses

Programs	48,268
Total Contractual Services Expense	48,268

C. Commodities Expenses

Supplies - Program / Events	43,998
Total Commodities Expense	43,998

III. SWIMMING POOL

A. Personnel Expenses

Managers	21,701
Program Staff Instructors	9,554
Swim Team	0
Front Desk Cashier	8,581
Concession	7,903
Pool Attendants	7,056
Lifeguards	75,522
Maintenance	3,871
Pool Rental Labor	22,546
Uniforms	3,054
Employee Benefit Program	560
Total Personnel Expense	160,347

B. Contractual Services Expenses

Building Repairs	10,080
Equipment Repairs	5,600
Telephone Service	2,240
Utilities - Electric	9,520
Utilities - Gas	11,200
Utilities - Water	23,520
Utilities - Garbage Disposal	1,456
Bank Fees	2,240
Total Contractual Services Expense	65,856

C. Commodities Expenses

Supplies - Maintenance	4,480
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Supplies - Office	560
Supplies - Operating	8,176
Supplies - Pool Chemicals	23,520
Supplies - Programs	2,240
Supplies - Concession Resale	8,202
Total Commodities Expenses	47,178

D. Other Expenditures

Public Relations	1,680
Sales Tax Vending	3,360
Total Other Expenditures	5,040

IV. ICE ARENA

A. Personnel Expenses

Salaries - Part-time / Temporary	1,680
Salaries - Overtime	3,920
Superintendent of Finance & Technology	8,571
Director of Parks & Recreation	11,760
Human Resources Manager	6,216
Marketing Coordinator	3,753
Manager	75,575
Assistant Manager	69,648
Skating School Director	64,251
Arena Services Supervisor	40,687
Program/Marketing Manager	0
Supervisor I	38,080
Supervisor II	1
Arena Secretary	58,824
Night Supervisor Part-Time	15,680
Assistant Supervisor/Maintenance	15,680
IA Maintenance Tech	55,235
Maintenance Part-Time	33,600
Cashier Part-Time	35,840
Concessions	16,800
Ice Guards	16,800
Precision Coaches	14,000
Instructors/Lessons	58,800
Skate Camp	12,320
Adult Hockey League Labor	3,920
Ice Show Labor	7,840
Freestyle Attendants	2,240
Adult Hockey League - Referees	26,880

Panther Paws	10,080
Youth Hockey League - Labor	13,440
Youth Hockey Camp/Clinic	1,120
Youth House League - Referees	12,320
Youth Hockey Tournament	672
Figure Skating Competition	560
Hockey Program Coordinator (Part-Time)	2,240
Skating Club Coordinator	1,680
Special Event Staff	0
Health / Life Insurance Premiums	96,478
Social Security Contribution	56,000
IMRF Contribution	42,560
Uniforms	1,680
Automobile Allowance	560
Employee Benefit Program	1,680
Total Personnel Expense	939,671

B. Contractual Services Expenses

Building Repairs	5,040
Maintenance Service - Equipment	4,480
Equipment Repairs	2,800
HVAC Equipment Repairs	2,240
Zamboni Repairs	1,680
Knife Sharpening	2,240
Carpet Cleaning	168
Maintenance Refrigeration	3,360
Maintenance Service - Contracts	15,680
Skilled Labor	1,120
Program Fees	21,280
Postage	1,680
Telephone Service	8,960
Printing & Brochures	8,400
Preprint Design & Production	2,800
Publications & Legal Notice	112
Travel Expense	1,680
Employee Training	2,240
Tuition Reimbursement	1,120
Memberships / Subscriptions	1,680
Conference / Seminar	1,680
Utilities - Electric	103,040
Utilities - Gas	25,760
Utilities - Water	31,360

Garbage Disposal	2,800
Bank Charges	16,800
Total Contractual Services Expense	270,200

C. Commodities Expenses

Supplies - Building	5,600
Supplies - Heating	1,120
Supplies - Rink Proper	3,360
Supplies - Wood Stove	1,008
Supplies - Safety	1,120
Materials - Vandalism Replacement	448
Supplies - Maintenance	5,040
Parts - Electrical	560
Parts - Equipment	1,680
Parts - Compressors	5,040
Parts - Zamboni	2,240
Supplies - Office	1,680
Supplies - Computer	1,680
Supplies - Operating	1,120
Rental Skates	0
Tools	560
Supplies - Program / Events	131,880
Supplies - Concession (Resale)	16,800
Supplies - Vending	19,040
Total Commodities Expenses	199,976

D. Other Expenditures

Public Relations	2,240
Miscellaneous Expense	560
Sales Tax - Vending	5,600
Total Other Expenditures	8,400

TOTAL RECREATION FUND 2,721,015

CAPITAL PROJECTS FUND

Fans All Facilities	74,618
Pool on Pacific	279,500
Recreation CC	67,000
Ice Arena	132,000
Timber/Hawthorne/Little Pearl	565,537
North Park (Park)	209,763
North Park Facility	30,000

North Park Children's Garden	500,000
Service Center	369,344
Corporate/IT	15,000

Total Capital Outlay	2,242,762
TOTAL CAPITAL PROJECTS FUND	2,242,762

BOND AND INTEREST FUND

Debt Payment Expenses	
Principal and Interest due on Bond Issues	1,085,449
TOTAL BOND AND INTEREST FUND	1,085,449

ILLINOIS MUNICIPAL RETIREMENT FUND

Contributions to Illinois Municipal Retirement Fund	132,020
TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND	132,020

FICA/SOCIAL SECURITY FUND

Contributions–Federal Insurance Contributions Act	192,974
TOTAL FICA/SOCIAL SECURITY FUND	192,974

LIABILITY INSURANCE FUND

A. Personnel Expenses	
Safety Administration Personnel Expenses	86,155
Worker's Compensation	31,845
Health Insurance	23,678
Unemployment Insurance	28,000
Safety Equipment & Supplies	9,777
Total Personnel Expenses	179,455

B. Contractual Services Expenses	
Service & Maintenance Contracts	23,752
Employee Background Checks	1,680
Public Liability Insurance Premiums	24,960
Pollution Liability	1,108
Property Insurance Premiums	35,839
Employee Safety Training	22,722
Total Contractual Services Expense	110,061

TOTAL LIABILITY INSURANCE FUND	289,515
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AUDIT FUND

Audit Expenses	28,754
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TOTAL AUDIT FUND **28,754**

RECREATION FOR THE HANDICAPPED FUND

A. Contractual Services Expenses

Contribution to WSSRA under joint agreement as permitted by applicable provisions of the Illinois Park District Code. 225,739

ADA Capital Improvements Park Renovation 50,400

Total Contractual Services **276,139**

TOTAL RECREATION FOR THE HANDICAPPED FUND **276,139**

SUMMARY OF FUNDS BUDGETED AND APPROPRIATED

Corporate Fund	1,709,561
Recreation Fund	2,721,015
Capital Projects Fund	2,242,762
Bond and Interest Fund	1,085,449
Illinois Municipal Retirement Fund	132,020
FICA/Social Security Fund	192,974
Liability Insurance Premium Fund	289,515
Audit Fund	28,754
Recreation for the Handicapped Fund	276,139
TOTAL BUDGETED AND APPROPRIATED FUNDS	8,678,190

Each of the said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the PARK DISTRICT OF FRANKLIN PARK to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May, 2021, and ending the 30th day of April, 2022, for the respective purposes set forth.

Section 2: All unexpended balances of the appropriation for the fiscal year ending the 30th day of April, 2021, and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: Pursuant to law the following determinations have been and are hereby made a part thereof:

Cash on hand and short term investments at the beginning of the fiscal year (except proceeds of Bond Issues):	\$	5,547,528
Estimate of cash expected to be received during the fiscal year from all sources (except proceeds of Bond Issues):	\$	6,049,031
Estimate of expenditures contemplated for the fiscal year (except proceeds of Bond Issues):	\$	5,862,215

Estimated cash and short term investments expected to be on hand at the end of the fiscal year (except proceeds of Bond Issues):

\$ 5,734,344

Section 4: All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed. If any item or portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this ordinance.

Section 5: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of this Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED This 27th day of July 2021.

APPROVED This 27th day of July 2021.

RECORDED VOTE:

Ayes: Nays: Absent:

ATTEST:

Secretary
Park District of Franklin Park
Franklin Park, Illinois

President
Park District of Franklin Park
Franklin Park, Illinois

STATE OF ILLINOIS

COUNTY of COOK

I, Michael A Vonesh, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Park District of Franklin Park and of the Board of Commissioners of the Park District of Franklin Park; and that I have access to and am custodian of the official minutes of the meetings of the Board of Commissioners of the Park District of Franklin Park.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

ORDINANCE NO. 21-22-1/O

PARK DISTRICT OF FRANKLIN PARK

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, 2021, AND ENDING ON THE 30TH DAY OF APRIL, 2022

that the foregoing was passed by the Board of Commissioners of said Park District of Franklin Park on the 27th day of July 2021 was on the same day approved by the Secretary of the Park District of Franklin Park; that it was filed and recorded in the office of the Secretary of the Park District of Franklin Park on which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the PARK DISTRICT OF FRANKLIN PARK this 27th day of July 2021.

SECRETARY

Park District of Franklin Park
Cook County, Illinois

(SEAL)

PARK DISTRICT OF FRANKLIN PARK
COOK COUNTY, ILLINOIS

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**CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUES BY SOURCE
ANTICIPATED TO BE RECEIVED DURING FISCAL YEAR 2021/2022 PURSUANT TO SECTION 162 OF
THE REVENUE ACT OF 1939**

The undersigned, Susan E. O'Connell, the Treasurer and Chief Fiscal Officer of the Park District of Franklin Park, does hereby certify the estimate of revenues by source anticipated to be received by the Park District of Franklin Park, Cook County, Illinois, in the fiscal year 2021/2022, as follows:

General Real Estate Tax Revenues	3,561,941
Personal Property Replacement Tax Revenues	316,445
Interest Earnings Revenues	5,190
Rental Revenues	711,125
Program User Fees Revenues	1,362,820
Concession/Retail Sales Revenues	82,308
Miscellaneous Revenue	9,203
TOTAL REVENUES	6,049,031

The above is certified this 27th day of July 2021.

Treasurer and Chief Fiscal Officer

The above certification was filed with the County Clerk of Cook County, Illinois, on this ____ day of _____, 2021.

DAVID T. ORR, County
Clerk of Cook County

By: _____