

ORDINANCE NO. 20-21-1/O

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE 1st DAY OF MAY, 2020, AND ENDING ON THE 30th DAY OF APRIL, 2021.

WHEREAS, the Board of Park Commissioners of the Park District of Franklin Park has caused to be prepared in tentative form a combined annual budget and appropriation ordinance and the Secretary of the Board has made same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held at the Centre of North Park, 10040 Addison Avenue, Franklin Park, IL 60131 on the 28th day of July 2020, notice of said hearing having been given by publication at least one (1) week prior thereto as required by law and all other legal requirements having been complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: The following sums of money and each of them be and the same hereby are budgeted and appropriated for the following purposes for the fiscal year beginning on May 1, 2020, and ending on April 30, 2021:

CORPORATE FUND

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	67,218
Director of Parks & Recreation	92,223
Human Resources Manager	49,441
Finance Coordinators	100,176
Marketing Coordinator	29,424
Salaries Part-Time/Internship	18,346
Archiving	2,155
Health/Life Insurance Premiums	120,138
Employee Benefit Program	2,395
Total Personnel Expense	481,514

B. Contractual Services

Maintenance Service - Equipment	2,951
IT Network Services	20,300
Computer Maintenance Agreement	9,206
Legal Service	27,440
Recruitment	554
Professional Consulting	1,680
Postage	1,326

Telephone Service	9,825
Printing & Brochures	3,108
Preprint Design & Production	954
Publication & Legal Notice	1,680
Travel Expenses	4,705
Employee Training	4,697
Tuition	2,800
Memberships / Subscriptions	13,959
Conference / Seminar	4,996
Archiving Expenses	560
Total Contractual Services Expense	110,742

C. Commodities Expenses

Supplies - Office	4,122
Application Software	560
Archiving Expenses	2,958
Total Commodities Expense	7,640

E. Capital Outlay Expenses

Computer Equipment	4,160
Total Capital Outlay Expense	4,160

F. Other Expenditures / Uses Expenses

Public Relations	2,359
Miscellaneous Expenses	4,407
Total Other Expenditures / Uses Expense	6,766

II. PARKS

A. Personnel Expenses

Salaries - Part-Time / Temporary	89,883
Salaries - Overtime	6,720
Superintendent of Parks & Planning	30,826
Parks Services Staff	222,193
Administrative Assistant	41,981
Health/Life Insurance Premiums	79,355
Uniforms	3,170
Employee Benefit Program	2,800
Total Personnel Expense	476,928

B. Contractual Services Expenses

Building Repairs	9,099
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Park District of Franklin Park Budget and Appropriations Ordinance for May 1, 2019 through April 30, 2020

Equipment Repairs	12,152
HVAC Repairs	672
Vehicle (Fleet) Maintenance	15,831
Parks Improvement Repairs	7,392
Park Lighting Repairs	10,640
Horticulture Services	5,600
Tree Care Services	24,441
Vandalism Repairs	1,680
Maintenance Agreement/Contract	1,456
Telephone Service	7,280
Travel Expenses	3,920
Employee Training	4,088
Tuition Reimbursement	1,680
Memberships / Subscriptions	2,464
Conference / Seminar	1,770
Utilities - Electric	3,920
Utilities - Gas	6,720
Utilities - Water	1,400
Garbage Disposal	12,432
Equipment Rental	1,680
Total Contractual Services Expense	136,316

C. Commodities Expenses

Supplies - Building	1,148
Supplies - Janitorial	3,070
Supplies - Athletic Field	10,960
Supplies - Parks Maintenance	11,424
Supplies - Safety	4,164
Supplies - Playground Safety Surface	18,245
Supplies - Special Events	560
Parts-Equipment	6,793
Parts - Automotive	1,120
Parts - Playground Equipment	8,848
Supplies - Office	840
Supplies - Computer	3,360
Tools	4,950
Automotive Fuel & Oil	15,120
Tree Program	5,600
Horticultural	9,520
Flowers	4,592
Fertilizer	560

Total Commodities Expenses **110,874**

III. CENTRE AT NORTH PARK

A. Personnel Expenses

Superintendent of Finance & Technology	8,361
Director of Parks & Recreation	11,471
Human Resource Manager	6,159
Marketing Coordinator	3,697
Centre Manager	71,795
Centre Staff - Building General	12,320
Registrars	31,767
Fitness	3,360
Adult Fitness	3,584
Bar Staff	5,152
Wait Staff	8,400
Health/Life Insurance Premiums	16,061
Uniforms	0
Employee Benefit Program	1,344
Total Personnel Expense	183,471

B. Contractual Services Expenses

Building Repairs	10,920
Maintenance Service - Equipment	1,120
Equipment Repairs	2,016
Carpet Cleaning	896
Maintenance Agreement/Contract	5,600
Postage	224
Telephone Service	6,936
Printing & Brochures	1,615
Preprint Design & Production	560
Travel Expense	0
Employee Training	0
Memberships / Subscriptions	0
Conference / Seminar	0
Utilities - Electric	32,132
Utilities - Gas	6,779
Utilities - Water	3,815
Garbage Disposal	1,680
Bank Charges	3,360
Operating Licenses	2,800
Total Contractual Services Expense	80,453

C. Commodities Expenses

Supplies - Building	2,800
Supplies - Office	560
Supplies - Safety	336
Supplies - Computer	336
Supplies - Program	0
Supplies - Banquet Table Linen	2,464
Supplies - Banquet Catering	28,000
Supplies - Banquet Beverages	5,600
Food Resale - Concessions	336
Total Commodities Expense	40,432

D. Other Expenditures / Uses Expenses

Sales Tax	7,840
Public Relations	224
Total Other Expenditures / Uses Expense	8,064

CORPORATE FUND TOTAL 1,647,360

RECREATION FUND

I. GENERAL

A. Personnel Expenses

Superintendent of Finance & Technology	16,789
Director of Parks & Recreation	23,038
Human Resource Manager	12,451
Part-Time Staff & Interns	6,720
Marketing Coordinator	7,725
Registrars	23,520
Special Events Staff	0
Health/Life Insurance Premiums	32,328
Auto Allowance	336
Employee Benefit Program	1,680
Staff Uniforms	2,016
Total Personnel Expense	126,603

B. Contractual Services Expenses

Building Repairs	16,800
Maintenance Service Agreements	12,208
Horticulture Services	560
Maintenance Agreement/Contract	10,752
Programs	8,736
Postage	8,400
Telephone Service	6,384

Printing & Brochures	20,160
Preprint Design & Production	6,720
Marketing and Website Consulting	2,800
Employee Training	2,800
Tuition Reimbursement	2,240
Memberships / Subscriptions	3,920
Conference and Travel	4,368
Garbage Disposal	2,240
Utilities - Electric	36,210
Utilities - Gas	13,440
Utilities - Water	34,048
Bank Charges	16,800
Total Contractual Services Expense	209,586

C. Commodities Expenses

Supplies - Building	5,600
Supplies - Janitorial	7,861
Supplies - Safety	6,720
Supplies - Office	3,640
Automotive Fuel	1,120
Supplies - Special Event	0
Total Commodities Expense	24,941

D. Capital Outlay Expenses

Equipment - Computer	3,360
Total Capital Outlay Expense	3,360

E. Other Expenditures / Uses Expenses

Public Relations	7,840
Total Other Expenditures / Uses Expense	7,840

II. RECREATION PROGRAMMING

A. Personnel Expenses

Superintendent of Recreation	51,668
Athletic Supervisor	42,336
Program/Aquatic Supervisor	42,336
Recreation Supervisor	42,441
Community Center Staff	96,432
Instructor Staff	88,828
Athletics Staff	43,077
Special Events Staff	2,206

Day Camp Staff	60,260
Teen Program Staff	1,294
Seniors Staff	0
Total Personnel Expense	470,879

B. Contractual Services Expenses

Programs	43,766
Total Contractual Services Expense	43,766

C. Commodities Expenses

Supplies - Program / Events	45,492
Total Commodities Expense	45,492

III. SWIMMING POOL

A. Personnel Expenses

Managers	1,680
Program Staff Instructors	0
Swim Team	0
Front Desk Cashier	0
Concession	0
Pool Attendants	616
Lifeguards	616
Maintenance	0
Pool Rental Labor	0
Uniforms	0
Employee Benefit Program	0
Total Personnel Expense	2,912

B. Contractual Services Expenses

Building Repairs	5,040
Equipment Repairs	0
Telephone Service	2,240
Utilities - Electric	3,360
Utilities - Gas	4,704
Utilities - Water	504
Utilities - Garbage Disposal	0
Bank Fees	1,680
Total Contractual Services Expense	17,528

C. Commodities Expenses

Supplies - Maintenance	1,680
Supplies - Office	0

Supplies - Operating	1,680
Supplies - Pool Chemicals	0
Supplies - Programs	0
Supplies - Concession Resale	0
Total Commodities Expenses	3,360

D. Other Expenditures / Uses Expenses

Public Relations	0
Sales Tax Vending	0
Total Other Expenditures / Uses Expense	0

IV. ICE ARENA

A. Personnel Expenses

Salaries - Part-time / Temporary	1,680
Salaries - Overtime	3,920
Superintendent of Finance & Technology	8,361
Director of Parks & Recreation	11,471
Human Resources Manager	6,159
Marketing Coordinator	3,697
Manager	74,457
Assistant Manager	68,619
Skating School Director	62,674
Arena Services Supervisor	40,086
Program/Marketing Manager	57,381
Supervisor I	54,127
Supervisor II	54,364
Night Supervisor Part-Time	24,640
Assistant Supervisor/Maintenance	18,480
Maintenance Part-Time	35,840
Cashier Part-Time	29,120
Concessions	19,040
Ice Guards	13,440
Precision Coaches	13,440
Instructors/Lessons	50,400
Skate Camp	9,632
Adult Hockey League Labor	4,480
Ice Show Labor	8,960
Freestyle Attendants	2,800
Adult Hockey League - Referees	26,320
Panther Paws	9,520
Youth House League - Labor	9,520
Youth Hockey Camp/Clinic	13,776

Youth House League - Referees	12,320
Youth Hockey Tournament	672
Figure Skating Competition	560
Hockey Program Coordinator (Part-Time)	2,240
Skating Club Coordinator	1,680
Special Event Staff	0
Health / Life Insurance Premiums	104,905
Uniforms	2,240
Automobile Allowance	560
Employee Benefit Program	1,680
Total Personnel Expense	863,261

B. Contractual Services Expenses

Building Repairs	5,600
Maintenance Service - Equipment	4,480
Equipment Repairs	2,800
HVAC Equipment Repairs	2,240
Zamboni Repairs	2,240
Knife Sharpening	2,240
Carpet Cleaning	168
Maintenance Refrigeration	3,360
Maintenance Service - Contracts	15,120
Skilled Labor	1,120
Program Fees	21,280
Postage	2,240
Telephone Service	8,960
Printing & Brochures	9,520
Preprint Design & Production	2,800
Publications & Legal Notice	112
Travel Expense	2,240
Employee Training	2,240
Tuition Reimbursement	1,120
Memberships / Subscriptions	2,240
Conference / Seminar	1,680
Utilities - Electric	89,600
Utilities - Gas	22,400
Utilities - Water	25,760
Garbage Disposal	2,240
Bank Charges	17,360
Total Contractual Services Expense	251,160

C. Commodities Expenses

Supplies - Building	6,160
Supplies - Heating	1,344
Supplies - Rink Proper	3,920
Supplies - Wood Stove	1,008
Supplies - Safety	1,120
Materials - Vandalism Replacement	448
Supplies - Maintenance	7,280
Parts - Electrical	560
Parts - Equipment	1,680
Parts - Compressors	5,600
Parts - Zamboni	3,360
Supplies - Office	2,240
Supplies - Computer	1,680
Supplies - Operating	1,120
Rental Skates	6,160
Tools	560
Supplies - Program / Events	148,400
Supplies - Concession (Resale)	13,440
Supplies - Vending	16,800
Total Commodities Expenses	222,880

D. Other Expenditures / Uses Expenses

Public Relations	2,800
Miscellaneous Expense	560
Sales Tax - Vending	5,600
Total Other Expenditures / Uses Expense	8,960

TOTAL RECREATION FUND 2,302,528

CAPITAL PROJECTS FUND

Parks Department	249,050
Community Center - Recreation	105,435
Pool on Pacific	38,475
Ice Arena	314,264
Park Site Renovations	762,307
Total Capital Outlay	1,469,531
TOTAL CAPITAL PROJECTS FUND	1,469,531

BOND AND INTEREST FUND

Debt Payment Expenses	
Principal and Interest due on Bond Issues	1,060,456

TOTAL BOND AND INTEREST FUND **1,060,456**

ILLINOIS MUNICIPAL RETIREMENT FUND

Contributions to Illinois Municipal Retirement Fund 128,015
TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND **128,015**

FICA/SOCIAL SECURITY FUND

Contributions–Federal Insurance Contributions Act 193,580
TOTAL FICA/SOCIAL SECURITY FUND **193,580**

LIABILITY INSURANCE FUND

A. Personnel Expenses

Safety Administration Personnel Expenses 83,579
 Worker's Compensation 37,922
 Health Insurance 25,235
 Unemployment Insurance 28,000
 Safety Equipment & Supplies 11,172
Total Personnel Expenses **185,907**

B. Contractual Services Expenses

Service & Maintenance Contracts 17,920
 Employee Background Checks 1,680
 Public Liability Insurance Premiums 25,709
 Pollution Liability 1,108
 Property Insurance Premiums 36,914
 Employee Safety Training 27,357
Total Contractual Services Expense **110,688**

TOTAL LIABILITY INSURANCE FUND **296,595**

AUDIT FUND

Audit Expenses 30,788
TOTAL AUDIT FUND **30,788**

RECREATION FOR THE HANDICAPPED FUND

A. Contractual Services Expenses

Contribution to WSSRA under joint agreement as permitted by
 applicable provisions of the Illinois Park District Code. 211,785
 ADA Capital Improvements Park Renovation 50,400
Total Contractual Services **262,185**

TOTAL RECREATION FOR THE HANDICAPPED FUND **262,185**

SUMMARY OF FUNDS BUDGETED AND APPROPRIATED

Corporate Fund	1,647,360
Recreation Fund	2,302,528
Capital Projects Fund	1,469,531
Bond and Interest Fund	1,060,456
Illinois Municipal Retirement Fund	128,015
FICA/Social Security Fund	193,580
Liability Insurance Premium Fund	296,595
Audit Fund	30,788
Recreation for the Handicapped Fund	262,185
TOTAL BUDGETED AND APPROPRIATED FUNDS	7,391,039

Each of the said sums of money and the aggregate thereof are deemed necessary by the Board of Park Commissioners of the PARK DISTRICT OF FRANKLIN PARK to defray the necessary expenses and liabilities of the aforesaid Park District during the fiscal year beginning the 1st day of May, 2020, and ending the 30th day of April, 2021, for the respective purposes set forth.

Section 2: All unexpended balances of the appropriation for the fiscal year ending the 30th day of April, 2020, and prior years to the extent not otherwise re-appropriated for other purposes herein are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

Section 3: Pursuant to law the following determinations have been and are hereby made a part thereof:

Cash on hand and short term investments at the beginning of the fiscal year (except proceeds of Bond Issues):	\$	4,775,322
Estimate of cash expected to be received during the fiscal year from all sources (except proceeds of Bond Issues):	\$	5,307,428
Estimate of expenditures contemplated for the fiscal year (except proceeds of Bond Issues):	\$	6,171,448
Estimated cash and short term investments expected to be on hand at the end of the fiscal year (except proceeds of Bond Issues):	\$	3,911,301

Section 4: All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance be and the same are hereby modified and repealed. If any item or portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remainder of this ordinance.

Section 5: This ordinance shall be in full force and effect immediately upon its passage and approval according to law. A certified copy of this Ordinance shall be filed with the County Clerk of Cook County, Illinois, together with the certificate of the Chief Fiscal Officer of the Park District certifying revenues by source anticipated to be received by the Park District, within thirty (30) days after its passage and approval, as provided by law.

PASSED This 28th day of July 2020.

APPROVED This 28th day of July 2020.

RECORDED VOTE:

Ayes:

Nays:

Absent:

ATTEST:

Secretary
Park District of Franklin Park
Franklin Park, Illinois

President
Park District of Franklin Park
Franklin Park, Illinois

STATE OF ILLINOIS

COUNTY of COOK

I, Joseph E. Zinga, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Park District of Franklin Park and of the Board of Commissioners of the Park District of Franklin Park; and that I have access to and am custodian of the official minutes of the meetings of the Board of Commissioners of the Park District of Franklin Park.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain Ordinance entitled:

ORDINANCE NO. 20-21-1/O

PARK DISTRICT OF FRANKLIN PARK

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE PARK DISTRICT OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING ON THE 1ST DAY OF MAY, 2020, AND ENDING ON THE 30TH DAY OF APRIL, 2021

that the foregoing was passed by the Board of Commissioners of said Park District of Franklin Park on the 28th day of July 2020 was on the same day approved by the Secretary of the Park District of Franklin Park; that it was filed and recorded in the office of the Secretary of the Park District of Franklin Park on which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the PARK DISTRICT OF FRANKLIN PARK this 28th day of July 2020.

SECRETARY

Park District of Franklin Park
Cook County, Illinois

(SEAL)

PARK DISTRICT OF FRANKLIN PARK
COOK COUNTY, ILLINOIS

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**CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUES BY SOURCE
ANTICIPATED TO BE RECEIVED DURING FISCAL YEAR 2020/2021 PURSUANT TO SECTION 162 OF
THE REVENUE ACT OF 1939**

The undersigned, Anne Marie Casas, the Treasurer and Chief Fiscal Officer of the Park District of Franklin Park, does hereby certify the estimate of revenues by source anticipated to be received by the Park District of Franklin Park, Cook County, Illinois, in the fiscal year 2020/2021, as follows:

General Real Estate Tax Revenues	3,242,581
Personal Property Replacement Tax Revenues	253,156
Interest Earnings Revenues	5,006
Rental Revenues	537,850
Program User Fees Revenues	1,192,210
Concession/Retail Sales Revenues	66,625
Miscellaneous Revenue	10,000
TOTAL REVENUES	5,307,428

The above is certified this 28th day of July 2020.

Treasurer and Chief Fiscal Officer

The above certification was filed with the County Clerk of Cook County, Illinois, on this ____ day of _____, 2020.

DAVID T. ORR, County
Clerk of Cook County

By: _____